



Cost of Tender Document: Rs.500.00

भारत सरकार
Government of India
जल शक्ती मंत्रालय/Ministry of Jal Shakti

**जल संसाधन, नदी विकास एवं
गंगा संरक्षण विभाग**
Department of Water Resources, RD & GR

केन्द्रीय जल आयोग
Central Water Commission

**e- TENDER FOR MAKING OF DISPLAY BOARDS FOR NEW
H.O. SITES UNDER SWRD, CWC, KOCHI**
[Two Envelope with e-Bidding]



South Western Rivers Division, Central Water Commission, Kochi

TENDER NO: NIT No.13/SWRD/CWC/2020-21 dated 21.12.2020.

Certified that this tender document contains 24 pages only.

Executive Engineer
South Western Rivers Division



निविदा आमंत्रण सूचना/ Notice Inviting Tender

e-TENDER FOR MAKING OF DISPLAY BOARDS FOR NEW H.O. SITES UNDER SWRD, CWC, KOCHI

On behalf of the President of India, Executive Engineer, South Western Rivers Division, Central Water Commission, Kochi invites online bids for tendering from the eligible suppliers/manufactures/contractors who have carried out similar works in CWC, other Govt. offices, PSUs & any other reputed firms for the following work.

1. काम का नाम/Name of work :	Making of Display Boards for new H.O. sites under SWRD, CWC, Kochi.
2. अनुमानित लागत/Estimated Cost	Rs. 10,12,500/- (Including GST and all other charges)
3. अग्रिम धन/Earnest Money:	Rs 20,250/-
4. Cost of Tender :	Rs.500/-
5.वितरण अवधि/Delivery Period:	45 Days from the date of issue of Supply Order

CRITICAL DATE SHEET

Date of Publishing	21-12-2020 at 18.00 hrs
Bid Document Download Date	22-12-2020 at 10.00 hrs
Clarification Start Date	22-12-2020 at 10.00 hrs
Bid Submission Start Date	22-12-2020 at 10.00 hrs
Clarification End Date	28-12-2020 at 10.00 hrs
Bid Submission End Date	28-12-2020 at 10.00 hrs
Bid Opening Date	29-12-2020 at 10.00 hrs

Tender document can be downloaded from CWC Website at <http://cwc.gov.in/tenders> or from the Central Public Supply Portal <http://eprocure.gov.in/eprocure/app>.

Bids received on CPP portal (<http://eprocure.gov.in/eprocure/app>) only will be considered. Bids in any other form sent through sealed cover/email/post/fax etc. will be rejected.

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अधिशाली अभियंता (Executive Engineer)

भारत के राष्ट्रपति की ओर से (For and on behalf of President of India)

प्रतिलिपि:

- (1) The Superintending Engineer, CSRC, CWC, Bangalore (through email).
- (2) Accounts Branch, SWRD, CWC, Kochi (through email).
- (3) CWC Website/ CPP Portal
- (4) Notice Board, SWRD, CWC, Kochi

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Tender Key Events and Dates

1.	Tender Inviting Authority Designation/ Address	Executive Engineer, South Western Rivers Division, Central Water Commission, Jaldhara, Kasturba Nagar Kadavanthara P.O, Kochi - 682020
2.	Mode of Submission of tender	The bids are to be submitted online through the e-Supply portal only (http://eprocure.gov.in/eprocure/app). Bids submitted manually will not be accepted. The bidders would be required to register in the website which is free of cost.
3.	Addressee and address at which documents are to be submitted. (Original Bid Security/EMD in approved form & Cost of Tender Document)	Executive Engineer, South Western Rivers Division, Central Water Commission, Jaldhara, Kasturba Nagar KadavantharaP.O, Kochi - 682020
4.	Job requirement	Making of Display Boards for new H.O. sites under SWRD, CWC, Kochi
5.	Language(s) in which items to be printed	English
6.	Validity of the Tender	90 Days
7.	Issuance of the Tender	Bid Documents can be downloaded from CWC website http://www.cwc.gov.in or from the Central Public Supply Portal http://eprocure.gov.in/eprocure/app
8.	Cost of Tender Document	Rs.500/- in the form of Demand Draft in favour of Executive Engineer, SWRD, CWC, Kochi.
9.	Last date & Time for submission of Bids Online	28/12/2020 at 10.00 hrs
10.	Earnest Money Deposit amount payable	Rs. 20250/-
11.	Date, Time and Place of Public Online Tender Opening Event	Online Opening of bid shall commence at 10.00 hours on 29/12/2020 On opening date, the bidder can login and see the bid opening process. After opening the bids, he/she will receive the competitor bid sheets.
12.	Delivery Period and Place	45 Days from the date of supply order. Delivery place: Free on Road at the delivery location mentioned at Schedule –A.

Chapter 1 – Instructions To Bidders

1. General Conditions

1. Before submitting the tender, the tenderer must ensure that it has understood the exact requirement of the Purchaser. ***In the case of any discrepancy or ambiguity felt by the tenderer in the scope of work, and the desired deliverable functionality from the work, it is mandatory to raise the clarification in writing by the tenderer and in turn get that clarified from the purchaser in writing at least three days before the last date of tender submission.*** In the case of no such clarification required by the tenderer, it will be construed that all the requirements of the purchaser are understood by the tenderer. No communications will be entertained in this regard at any stage of work after the opening of the tenders.
2. Not more than one tender shall be submitted by one supplier or suppliers having a business relationship. Under no circumstances will father and his son (s) or other close relations who have business relationship with one another (i.e when one or more partner(s)/director(s) are common) be allowed to tender for the same contract as separate competitors. A breach of this condition will render the tenders of both parties liable to rejection.
3. Tenderer who has downloaded the tender from the CWC website <https://www.cwc.gov.in> and Central Public Supply portal (CPPP) website <https://eprocure.gov.in> shall not tamper/modify the tender form including downloaded price bid template in any manner. In case if same is found to be tampered /modified in any manner, the tender will be completely rejected and EMD shall be forfeited.
4. Intending tenderers are advised to visit again CWC website www.cwc.gov.in and CPPP website <https://eprocure.gov.in/eprocure/app> at least 1 day prior to closing date of submission of tender for any corrigendum/amendment.
5. Bids will be opened as per Date/Time as mentioned in the Tender Key Event Sheet.
6. No tenderer will be allowed to amend or withdraw any terms and conditions/parts or whole /quoted prices of its tender under any circumstances after submission of the tender.
8. The purchaser has the right to accept or reject any or all the tenders, or cancel the tendering process at any stage, either in part or full, without assigning any reason.
9. Canvassing, Soliciting, Fraud Practices, Suppression of facts, stating wrong facts and Fraudulent practice by the tenderer may lead to rejection of the tender at any stage of the work and may lead to blacklisting for all future CWC works/purchases.
10. The tenderers are expected to understand the forms, terms, specifications, and other details mentioned in the tender document.
11. Each tenderer is entitled to submit only one set of tender. The tender document is non-transferable.

12. At any time prior to the deadline for submission of tenders, the purchaser, for any reason, whether at its own initiative may modify the scope of work or any condition of the tendering documents by amendments.
13. The tenderers must quote the rates keeping in mind all the terms and conditions mentioned in this document.
14. The valid means of communications for this tender shall be in writing a letter through e-mail or fax followed in original by speed/registered post.
15. The Director(s)/Owners of the tendering firms having near relative working at the Gazetted rank post in CWC are debarred from tendering. Any breach of this condition would result in the blacklisting in all future works by Central Water Commission.
16. The tendering firm may ensure that it has no engineer of Gazetted rank, earlier employed in CWC (who has not completed two years after his retirement or leaving of services), and is on its Board of Directors. Such firms are debarred from participating in tendering. Such tender is liable to be rejected at any stage of work.
17. It is suggested that the tenderers may acquaint themselves with the requirements of the work before submitting the tender.
18. No deviation in the payment terms mentioned in the tender document is permissible. The tenderer shall be deemed to agree with the payment terms mentioned in the tender document for submission of the bid.
19. The words “bid” and “bidding” has been used interchangeably with the words “tender” and “tendering” respectively. The term “contractor” has been used interchangeably with “supplier”.
20. For the purpose of this tender the Contract agreement with the successful tenderer shall comprise of:-
 - a. The tender form and financial bid submitted by the tenderer.
 - b. Tender document.
 - c. Amendment to the tender document
 - d. Post tender opening correspondences; and
 - e. Purchaser’s notification of award of the contract

2. Eligibility Criteria for the Tenderers

- a. Should be an authorized dealer/distributor/manufacturer of such items (copy of dealership/distributor may be appended).
- b. Should be a Government registered Firm/Agency.
- c. The tenderer shall have a valid GST number.
- d. The tenderer shall have a valid PAN number.
- e. Should have successfully supplied Display Boards or similar items to any Govt/PSU/any reputed organization/firms in last 3 years (Supporting documents shall be appended so that same can be verified).

3. Submission of Documents

1) The following documents are to be furnished online as **Technical Bid (COVER I)** by the bidder.

- i. Scanned copy of Cost of Bid document as Demand Draft for Rs.500/-
- ii. Scanned Copy of EMD as Demand Draft for Rs.20250/-
- iii. Signed copy of firm's registration certificate.
- iv. Signed copy of partnership deed/authorization/dealership/OEM.
- v. Signed copy of PAN& GST number of the tenderer.
- vi. Signed original undertaking by the tenderer on his letter head of not being blacklisted and no show cause notice issued by any government department.
- vii. Signed copy of tender document (each page).
- viii. Signed copy of similar size supply order of Display Boards or similar items in the past 3 three years. (ie. up to FY 2019-20)

2) The following documents are to be furnished online as **Financial Bid(COVER II)** by the bidder:

- a) Bill of Quantities (BoQ). Bill of Quantities (BoQ) (using the Schedule uploaded with the bidding documents) wherein the rates shall be entered online. Upon entry of unit rates for all the items, total Bid Price would be calculated automatically by the System and displayed.

3) The bidder has to submit following documents in hard copy in a sealed envelope in office before last date and time of opening of Online bid otherwise, the bid will not be considered for opening and will be rejected:

- a) Cost of Tender Document and Earnest Money Deposit in original

4) Period of Validity of Tenders

The Tender shall remain open for acceptance for a period of 90 days from the date of opening of tenders.

In exceptional circumstances, the purchaser may solicit the tenderer's consent to an extension of the period of validity. The request and the responses thereto shall be made in writing. The tender security provided shall also be suitably extended. The tenderer may refuse the request without forfeiting its EMD.

5) Cost of Tender Document

The bid documents shall be downloaded for free of cost from the websites www.cwc.gov.in/tenders and from CPP Portal. However the Rs.500/- towards the cost of tender in form of Demand Draft in favour of Executive Engineer, SWRD CWC, Kochi has to be submitted along with the Bid Document

6) Tender Security (EMD)

EMD of Rs.20250/- (Rupees Twenty Thousand Two Hundred and Fifty only) shall be deposited in the form of demand Draft in favour of Executive Engineer, South Western Rivers Division, CWC, Kochi or in form of a Bank Guarantee from a scheduled bank as per Performa given in Chapter 7. In case the EMD submitted in the form of the bank guarantee it will remain valid up to 45 days beyond the final tender validity period. The tenders unaccompanied by the tender security/EMD will be rejected summarily. The EMD shall be submitted as per the format is given in chapter

6 form 1. Government Departments and Public Undertakings are exempted from furnishing this security.

The EMD will be forfeited:

- a) If a tenderer withdraws its tender during the period of tender validity specified by the tenderer; or
- b) In case of a successful tenderer, if the tenderer fails to furnish the specified performance security.

Refund of EMD

EMD furnished by all unsuccessful tenderers will be returned to them without any interest whatsoever, at the earliest after expiry of the final tender validity period but not later than 30 days after conclusion of the contract.

7) Contents of Tender Document:

The contents of the tendering documents as listed below shall be read in conjunction with any addendum, if issued. All the components of the tender shall be considered as a single tender document and include:

- (i) Notice Inviting Tender
- (ii) Instructions to the Tenderers
- (iii) Conditions of the Contract
- (iv) Schedule of requirement
- (v) Specifications and allied technical details
- (vi) Price schedule
- (ix) Performance Security Forms/Bid Security (EMD)

8) Tendering Process

a) Electronic Submission of Bids, and Submission of Original Documents:

Bids, both Technical and Financial Parts, shall be submitted online on the e-Supply Portal (CPP Portal).

Detailed guidelines for viewing Bids and submission of online Bids are given in the CPP Portal. Any Bidder can log on to this CPP Portal and view the NIT and details of Works/Goods for which Bids are invited. However, every Bidder has to enroll/register in the CPP Portal, and should have valid Digital Signature Certificate (DSC) in the form of smart card/etoken obtained from any Authorized Certifying Agency. The Bidder should register in the CPP Portal using the relevant option available. Then the Digital Signature registration has to be done with the e-token, after logging onto the website. The Bidder can then log in the CPP Portal through the secure login by entering the password of the e-token & the user id/ password chosen during registration.

The Bidder should go through the Bidding Document carefully and submit the specified documents, along with the Bid otherwise the Bid may get rejected.

b) Opening of Bids:

Bids will be opened online as per specified date & time.

c) Prices

Prices quoted by the tenderer shall be fixed and not subject to variation on any account and shall be inclusive of all taxes, duties, octroi, transportation charges etc., The transportation and handling of equipment's from the premises of the supplier to the facility of the purchaser(as per schedule A- Schedule of Quantities) is the responsibility of the tenderer. No extra charges are payable on this account. The prices should be given as per the format given in price schedule (BoQ).

1. All prices should be in Indian Rupee.
2. The amount will be automatically calculated by the e-Supply System both in figures and in words.
4. The tenderer should quote for all the items mentioned in the schedule of requirement. The tenders not quoting for all the items are liable to be rejected.
5. The tender for the works/supply shall remain open for acceptance for a period of 90 ninety days from the date of opening of tenders. If any tenderer withdraws his tender before the said period or makes any modifications in the terms and conditions of the tender which are not acceptable to government, then the government shall without prejudice to any other right or remedy, be at liberty to forfeit 50% of said earnest money as aforesaid. Further the tenderer shall not be allowed to participate in the re-tendering process of the work.

d) Non-Conformities between the figure and words of the Quoted prices

The e-Supply System automatically calculates the total amount from unit rates and quantities. The System also automatically populates the amount in words from the amount in figures and therefore there is no scope of discrepancy and need for arithmetic correction.

e) Evaluation of Tenders:

The tenders will be evaluated on the basis of specifications/required documents as given the tender document and unit rate of each item and total cost.

- a) The Technical Bids will be evaluated based on the track record and past experience of the firm in providing similar goods to Government/Semi Government Agencies.
- b) The financial bids will be opened only of those bidders whose technical bids would be complete in all respects as per tender document. Further, in case the Same lowest rate is quoted by more than one eligible firm; the selection will be based on the draw of lot.

The purchaser does not bind himself to accept the lowest or any other tender.

f) Award of Contract

1. The Purchaser shall award the Contract to the Bidder whose offer has been determined to be the lowest evaluated bid and is substantially responsive to the Bidding Documents, provided further that the Bidder is determined to be qualified to perform the Contract satisfactorily.

CHAPTER 2 – CONDITIONS OF CONTRACT

Definitions & Interpretations

Goods: means the Display Boards to be provided at the purchaser's facility under the contract.

EE : means Executive Engineer, South Western Rivers Division, CWC, Kochi.

Contract means the agreement reached by the purchaser and the supplier for the purpose of the goods mentioned in this document. All documents, letters, Correspondences exchanged for this work shall be the part of the contract.

Contract Price: The cost of goods identified in the supplier proposal is included in the Contract price in their entirety. This will include such additions/deductions made under variation order as allowed under this contract.

Notices shall be deemed to include any approvals, consents, instructions, certificates and clarifications to be given under this contract.

Purchaser: The President of India through the Executive Engineer, South Western Rivers Division, Central Water Commission, Jaldhara, Kasturba Nagar, Kadavanthara P.O, Kochi-682020

Contractor: The contractor is the agency of the successful tenderer with whom the purchaser enters into a contract for the supply of goods detailed in this document.

The Period of supply is the period during which the contractor is liable to provide goods without any additional cost to the purchaser.

Non-Responsive tender: Any tender not meeting all the requirements mentioned in the tender document

Interpretations

Language: shall be English only for the purpose of this contract

Context: the singular and plural shall be interchangeable as per the context of the contract

Supplier's responsibilities and obligations

- a) The Contractor is responsible for conducting all contracted activities with due care and diligence, in accordance with the contract and using state-of-the-art methods and economic principles, and exercising all reasonable means to achieve the performance specified in the contract.
- b) The contractor is obliged to work closely with the purchaser and abide by directives that are consistent with the terms of the contract.

Purchaser's responsibilities

- a. The purchaser will ensure the accuracy of all information.
- b. The purchaser will ensure the availability of site for supply of Goods.
- c. The purchaser does not bind himself to accept the lowest tender.
- d. The goods which do not qualify with sought technical specifications would be rejected.

Duration of Contract

The period of operation of the contract shall be till the supply of goods to the satisfaction of the purchaser.

Programme of work

- a. Immediately after the signing of the contract, the Contractor shall make necessary arrangements for the supply of goods at the consignee locations mentioned in Schedule A - Schedule of requirements.
- b. The time allowed for carrying out the supply will be 45 days from the date of supply order.
 - i) The Contractor shall not, without the Purchaser's prior written consent, disclose the contract, or any provision thereof, or any specification or information furnished by or on the behalf of the purchaser in connection therewith, to any person other than a person employed by the contractor in the performance of the contract. Disclosure to any such employed person shall be made in confidence and shall extend only as far as may be necessary for purposes of such performance.
 - ii) Any document other than the contract itself shall remain the property of the purchaser and all copies thereof shall be returned to the purchaser on termination of the contract.
 - iii) The contractor shall not, without the purchaser's prior consent, make use of any document or information enumerated in this document except for purpose of performing the contract.

Other Conditions of Contract

- a) Bidders shall not be under a declaration of ineligibility for corrupt and fraudulent practices issued by Government of India.
- b) The quantity shown in tender document is approximate and this quantity may increase or decrease as per the requirements without any change in unit price or other terms and conditions.
- c) The contractor should conduct a demonstration if required at the site/place where the equipment shall be supplied at time and date decided by Executive Engineer, SWRD, CWC, Kochi.
- d) The net rate quoted per item/unit of goods shall be for purchaser destination, which should include all taxes, insurance, freight charges etc. While quoting a rate, this point should be kept in time.
- e) Goods to be supplied should be of good quality and as per technical specifications.

- f) The bidder should carefully study and understand all the bid specification, commercial, technical and general conditions.
- g) Incomplete tenders/bids without specified EMD shall be rejected.
- h) Bids received without cost of tender document will be rejected.
- i) Any correction or error, the quotation should be duly authenticated by the person signing the quotation, overwriting should be avoided
- j) The materials should be supplied as per Govt. rules and regulations.
- k) The competent authority on behalf of President of India does not bind itself to accept the lowest or any tender and reserves its right to reject or postpone any or all of the tenders received without the assignment of any reason. All tenders in whom any of the prescribed conditions are not fulfilled or are incomplete in any respect are liable to be rejected.
- l) Canvassing whether directly or indirectly, in connection with tenders is strictly prohibited and the tenders submitted by the contractors who resort to canvassing will be liable to rejection and will be treated as disqualification.
- m) The purchaser reserves the right to reject any tender on the basis of inferior quality.
- n) Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference, the bidder must be the manufacturer of the offered product in case of bid for supply of goods. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service. If L-1 is not an MSE and MSE Seller (s) has/have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such Seller shall be given opportunity to match L-1 price and contract will be awarded for 50% (selected by Buyer) percentage of total QUANTITY.
- o) Preference to Make In India products (For bids < 200 Crore): Preference shall be given to Class 1 local supplier as defined in public procurement (Preference to Make in India), Order 2017 as amended from time to time and its subsequent Orders/Notifications issued by concerned Nodal Ministry for specific Goods/Products. The minimum local content to qualify as a Class 1 local supplier is denoted in the bid document. If the bidder wants to avail the Purchase preference, the bidder must upload a certificate from the OEM regarding the percentage of the local content and the details of locations at which the local value addition is made along with their bid, failing which no purchase preference shall be granted. In case the bid value is more than Rs 10 Crore, the declaration relating to percentage of local content shall be certified by the statutory auditor or cost auditor, if the OEM is a company and by a practicing cost accountant or a chartered accountant for OEMs other than companies as per the Public Procurement (preference to Make-in -India) order 2017 dated 04.06.2020. Only Class-I and Class-II Local suppliers as per MII order dated 4.6.2020 will be eligible to bid. Non - Local suppliers as per MII order dated 04.06.2020 are not eligible to participate. However, eligible micro and small enterprises will be allowed to participate. In case Buyer has selected Purchase preference to Micro and Small Enterprises clause in the bid, the same will get precedence over this clause.

Liquidated damages

- a) In case the supplier is unable to supply the goods within the original /re-fixed delivery period(s) specified in the contract, the Performance Guarantee amount would be forfeited (or) the buyer will be entitled to deduct/recover the Liquidated Damages for the delay, unless covered under Force Majeure conditions as mentioned below, @ 0.5% per week or part of the week of delayed period as pre-estimated damages not exceeding 10% of the contract value which will be decided by the competent Authority as Compensation.
- b) **Penalty for faulty goods:** the purchaser has the right to return back any goods which are not as per the specifications and the same has to be replaced by the supplier failing which the entire PG would be forfeited.
- c) Notwithstanding the provisions of tender document, the Contractor shall not be liable for liquidated damages, or termination for default if and to the extent that its delay in performance or another failure to perform its obligations under the contract is the result of an event of Force Majeure.

Force Majeure

- (i) For purposes of this clause “Force Majeure” will mean an event beyond the control of the contractor and not involving the contractor’s fault or negligence. Such events may include, but are not restricted to, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargoes.
- (ii) If a force Majeure situation arises, the contractor shall promptly notify the purchaser in writing of such condition and the causes thereof. Unless otherwise directed by the purchaser in writing, the contractor shall continue to perform its obligations under the contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the force majeure event.
- (iii) If an event of Force Majeure continues for a period of ninety (90) days or more, the parties may by mutual agreement, terminate the contract without either party incurring any further liabilities towards the other with respect to the contract, other than to effect payment for product already delivered or services already performed.
- (iv) No claim or increased costs are entertained attributable for the Force Majeure.

Warranty

The Tenderer warrants that the Goods supplied for execution under the contract are new, unused, of the most recent or current models and those they incorporate all recent improvements in design and materials unless provided otherwise in the Contract. The tenderer further warrants that all Goods supplied under this Contract shall have no defect, arising from design, materials, or workmanship or from any act or omission of the Tenderer that may develop under normal use of the supplied Goods in the conditions prevailing in the country of final destination.

The items should have required warranty for a period of minimum **01 (one) year** from the date of completion of supply & demonstration and if any defect arises during the warranty period the firm is bound to rectify fault or/and replace the faulty items immediately without any extra cost.

After having been notified of the defects / service requirement during warranty period, the Supplier has to complete the required service / rectification within 7 days time limit. If the supplier

fails to complete service / rectification with defined time limit, a penalty of 0.5% of Unit Price of the instrument shall be charged as penalty for each week of delay from the supplier. The supplier can deposit the penalty with the Purchaser directly else the Purchaser shall have a right to recover all such penalty amount from the Performance Guarantee.

Performance Guarantee (PG)& Security Deposit

The successful bidder shall furnish an amount equivalent to 5% of the tendered value as Performance Guarantee in the form of cash (in case guarantee amount is less than Rs. 10000/-) /Banker's cheque of any scheduled bank/Demand Draft of any scheduled bank/ Government Securities / Fixed Deposit Receipts/Bank Guarantee of any scheduled bank in favour of Executive Engineer, SWRD, Central Water Commission payable at KOCHI within 7 days of issue of the letter of acceptance. In case the successful bidder fails to deposit the Performance Guarantee within the stipulated 12 days (7 (time allowed) + 5 (maximum extension on written request) of the communication accepting the bid, the EMD shall be forfeited to **Executive Engineer, SWRD, Central Water Commission, Kochi.**

A sum @ 2.5% of gross amount of the bill shall be deducted as Security Deposit and released after the completion of warranty period (1 year). This is in addition to the performance guarantee.

Contract Price

Prices quoted by the tenderer shall remain fixed and not subject to variation on any account and shall be inclusive of all taxes, duties, octroy , transportation charges etc including GST. Any variation in the GST will be paid/ deduct on submission of documents. The transportation of goods is the responsibility of the tenderer. No extra charges are payable on this account. The prices should be given as per the format given in price schedule.

Terms of Payment

- a) The payment shall be made on supply of all goods with required quality & specification at the purchaser's premises as identified in chapter 3 & 4 to the satisfaction of the purchaser and as per the terms and conditions of the contract.
- b) The payment shall be made within 15 days after successful supply of goods (Display Boards) at the consignee location as specified in the SCHEDULE "A": - **SCHEDULE OF QUANTITIES**
- c) After supply, of the materials the pre-receipted bill (In duplicate) may be submitted by the contractor to the concerned Subdivisions as mentioned in the Schedule -A.
- d) The payment shall be made through e-payment only as per the bank details provided by the bidder.
- e) TDS on Income Tax, GST and Security Deposit at applicable rates will be deducted from the bill.

Tax and Duties

All the existing and new taxes, levies, custom and other charges levied on the goods and services rendered by the Contractor shall be borne by the Contractor only within the quoted rates.

Advances

No advance payment is payable under this contract.

Termination of Contract

For Purchaser's convenience

The purchaser can terminate the contract at any time by giving a notice of 7 days to the Contractor. The Contractor shall have no claim to any payment for the compensation or otherwise whatsoever on account of any profit or advantage which might have been derived.

b. For Contractor's Default

1. The Purchaser without prejudice to any other rights or remedies it may possess may terminate the contract.
 - i. If the contractor becomes bankrupt or insolvent.
 - ii. If the Contractor has abandoned or repudiated the contract, persistently failed to carry out its obligations under this contract.
 - iii. If the Contractor neglects its obligations under this contract.
 - iv. If the Contractor has furnished any false document.
2. The Purchaser may without prejudice to any other right issue a notice of termination of the contract stating the nature of default and requiring the remedy for the same. Failure of the Contractor to carry out a specified work may be sufficient grounds for termination of the contract by the purchaser.

c. Termination by Contractor

The contractor can terminate the contract with 15 days' notice only in case:

- The Contractor is unable to carry out its obligations of the contract for any reason attributable to the purchaser. For this entire or part of Performance Guarantee may be forfeited.

Notices

Notwithstanding anything stated otherwise, all notices of this contract shall be in writing through registered mail, speeds post, personal or courier delivery. The transmission by electronic data exchange (fax, email) shall be reconfirmed in writing. Any change in the address etc. shall be communicated within 10 days to other party.

Disputes

The decision of the Purchaser shall be final regarding the quality of goods provided by the supplier; the other aspects arising shall only be referred as Disputes. The Contractor may address its intention with evidences for the settlement of dispute in writing to the Purchaser.

The work shall not stop, unless agreed mutually or ordered by the arbitrator(s).

Settlement of Disputes

The settlement of all the disputes of any kind arising out of this contract shall be first through a Mediator and only after dissatisfaction with that, the (joint) Arbitrator(s) shall be appointed as per Arbitration & Conciliation Act 1996.

CHAPTER 3 – SCHEDULES OF REQUIREMENT

SCHEDULES

Schedule A Schedule of Quantities(Enclosed)

Schedule B Not Applicable

Schedule C Not Applicable

Schedule D Not Applicable

Schedule E Not Applicable

Schedule F

Reference to General Conditions of contract

Name of work	: “Making of Display Boards for new H.O. sites under SWRD, CWC, Kochi.”
Estimated cost of work:	Rs. 10, 12,500/-
Earnest Money	: Rs. 20,250/-
Delivery Period	: 45 days from the date of issue of supply order.

Office inviting tender: Executive Engineer, South Western Rivers Division, CWC, Kochi

Engineer-in-Charge Executive Engineer, South Western Rivers Division, CWC, Kochi

Accepting Authority Executive Engineer, South Western Rivers Division, CWC, Kochi

Percentage on cost of labour to **NIL**

Cover all overheads and profits

Standard schedule of rates Not applicable

Department **Central Water Commission**

Standard CPWD Contract No, Contract form as given chapter 6

Clause1

(i)Maximum allowable
extension

No extension to be granted

Definitions:

Clause

Authority for fixing
compensation Under Clause 2

Superintending Engineer, CSRC, CWC, Bangalore.

Clause 2A

Whether clause 2A shall applicable No

Clause 5

Number of days from date of issue of Nil
Letter of acceptance for reckoning
due Of start
Clause 6.6A

Clause applicable (6 or 6A) 6A

Clause 7

Gross work to be done together with N.A
Net payment/adjustment of advances
For material collected, if any since the
Last such payment for being eligible
To interim payment Clause 11

Specification to be followed for As per the specification mentioned in Tender Document
Execution of work Clause 16

Competent Authority for Not applicable i.e., sub-standard work is not accepted
deciding reduced rates

Clause 36 Not applicable

Clause 42 Not applicable

SCHEDULE – A

SCHEDULE OF QUANTITIES

“Making of Display Boards for new H.O. sites under SWRD, CWC, Kochi”

Sl No	Description of equipments	Unit	Quantity required
1.	Making of Display Boards for new H.O. sites under SWRD, CWC, Kochi		
1.1	<p>Making of display board of size 0.8 x 0.6m as per the following details as per the attached drawing.</p> <p>i) 3 mm thick composite Aluminium white colour sheet with suitable colour powder Aluminium frame of 3 cm width.</p> <p>ii) Aluminium flat of size 73cm x 3cm x 3mm which can be fixed with the Aluminium sheet using 2 nos wing nut. Aluminium flat is required to fix graph sheets in the display board.</p> <p>iii) Two nos steel hooks at top of the board for hanging in wall</p>	Nos	330

The above goods shall be delivered to the consignee locations as per the details given below:

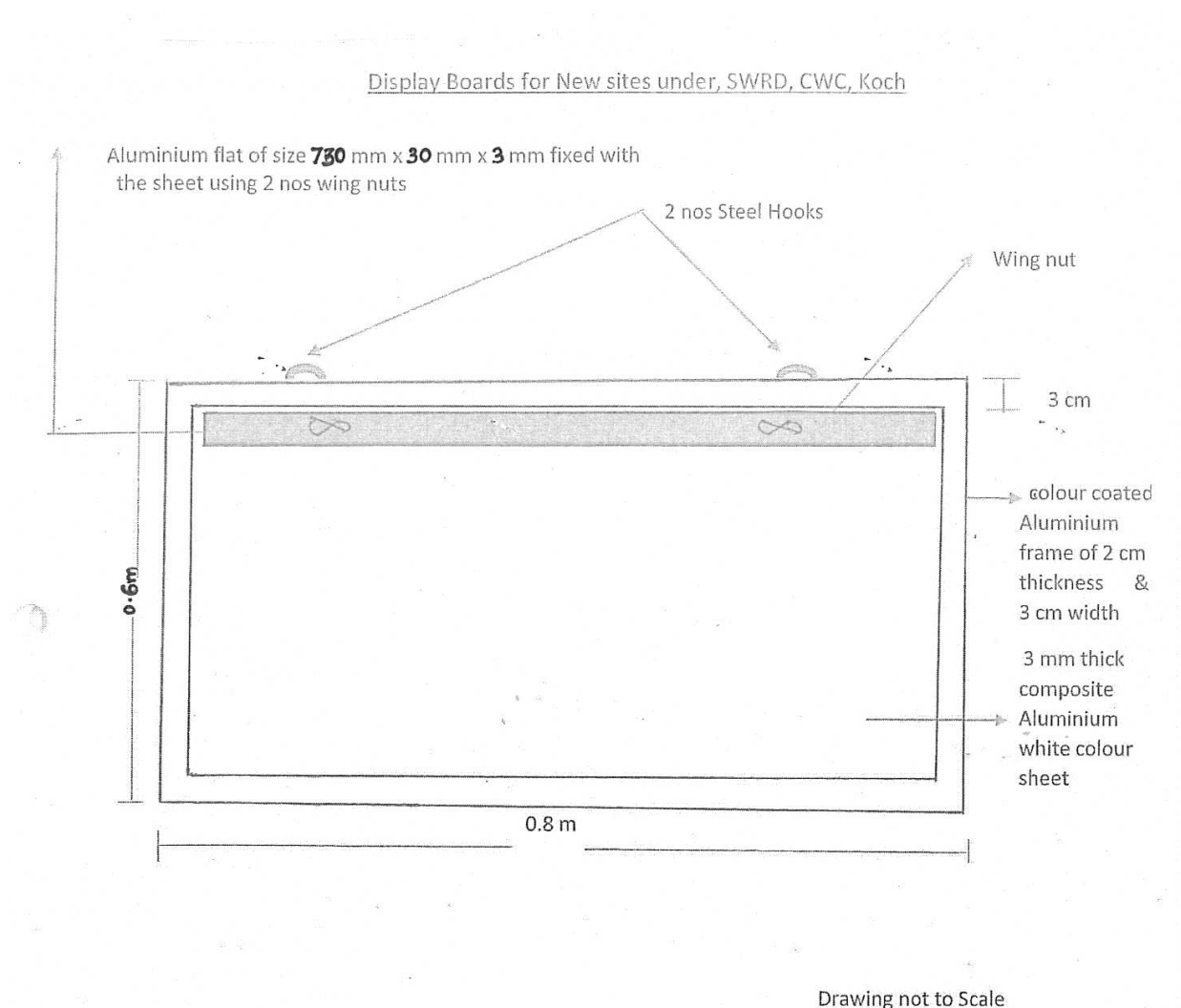
Sl No.	Description of Goods	Unit	Quantity to be delivered	Address of consignee location with contact number
I	Display boards of size 0.8 x 0.6m as per specifications and drawing	Nos	105	O/o the Sub Divisional Engineer, SWR Sub Division –I, Central Water Commission, Sree Nagar lane, Manikanteswaram Post, Trivandrum, PIN- 695 013. Contact No. 8415858645 (Shri. Anoopraj P.S., Sub divisional Engineer, SWRSD-I, CWC, Trivandrum)
II	Display boards of size 0.8 x 0.6m as per specifications and drawing	Nos	120	O/o the Sub Divisional Engineer, SWR Sub Division-II, Central Water Commission, Jaladhara, Kasthurba Nagar, Kadavanthra P.O., Kochi, PIN- 682020. Contact No. 9995896883 (Shri. Rahul P.R., Sub divisional Engineer, SWRSD-II, CWC, Kochi)
III	Display boards of size 0.8 x 0.6m as per specifications and drawing	Nos	60	O/o the Sub Divisional Engineer, Chaliyar Sub Division, Central Water Commission, ‘B’ wing 4th Floor, Kendriya Bhavan, M.S.Baburaj Road, Kallai P.O., Kozhikode, PIN- 673 003. Contact No. 9995896883 (Shri. Rahul P.R., Sub divisional Engineer, CSD, CWC, Kozhikode)
IV	Display boards of size 0.8 x 0.6m as per specifications and drawing	Nos	45	O/o the Sub Divisional Engineer, SWR Sub Division-III, Central Water Commission, Shubha Building, Bolar Main Road, Jeppu, Mangalore, PIN- 575 001. Contact No. 9698716488 (Shri.Veeravisagan., Sub divisional Engineer, SWRSD-III, CWC, Mangalore)

Chapter 4- Specifications and allied Technical Details

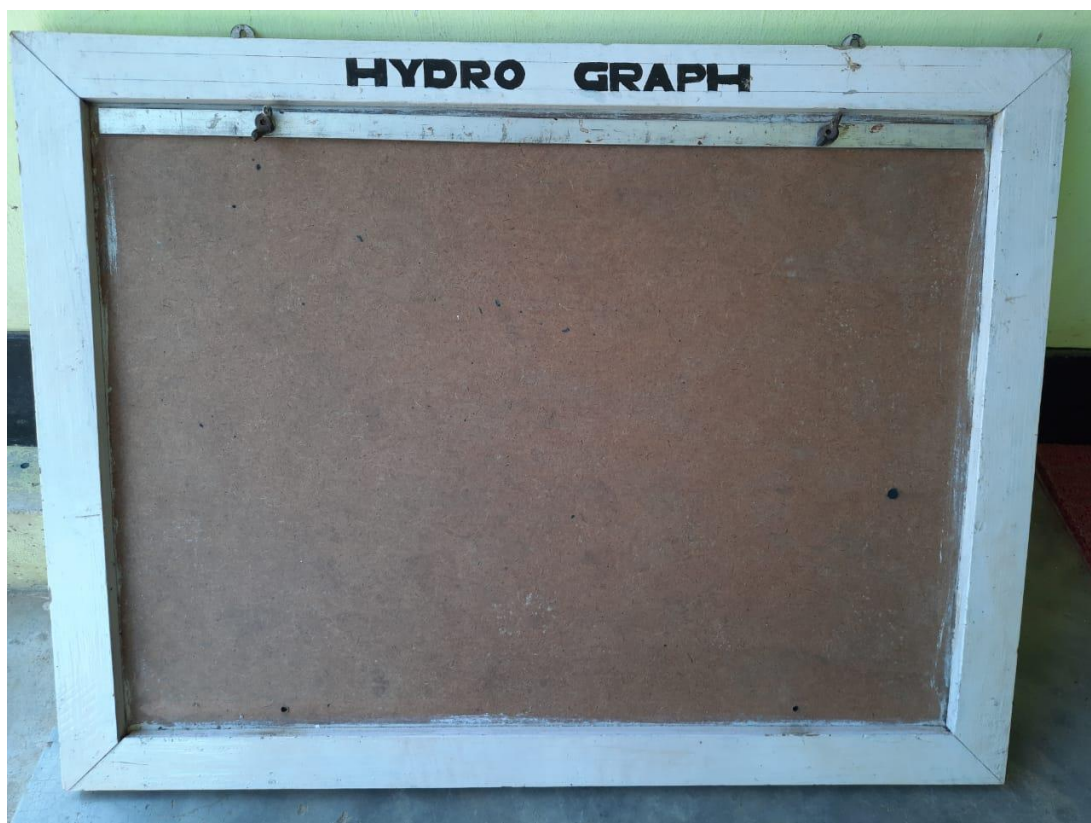
Making of Display board of size 0.8 x 0.6m

The Display boards of size 0.8 x 0.6m should be made as per the following details as per the attached drawing:

- i) 3 mm thick composite Aluminium white colour sheet with suitable colour powder Aluminium frame of 3 cm width.
- ii) Aluminium flat of size 73cm x 3cm x 3mm which can be fixed with the Aluminium sheet using 2 nos wing nut. Aluminium flat is required to fix graph sheets in the display board.
- iii) Two nos steel hooks at top of the board for hanging in wall



FRONT VIEW (Fig 1)



Note: 3 mm thick composite Aluminium white colour sheet may be used instead of Plywood sheet in the figures. The above photographs are given merely to clarify the product to be supplied. All other specifications including Dimensions may be strictly followed as per Fig.1 while making the same.

CHAPTER 5 – TECHNICAL & FINANCIAL BIDS

TECHNICAL BID

TITLE OF TENDER: “Making of Display Boards for new H.O. sites under SWRD, CWC, Kochi.”

S.No.	Particulars	To be filled by the Tenderer
1.	Name of the Agency.	
2.	Date of establishment of the agency	
3.	Detailed office address of the Agency with Office Telephone Number, Fax Number and Mobile Number and name of the contact person	
4.	Whether agency is registered with and holding valid licenses from all concerned Government Authorities (Copies of all certificates of registration to be enclosed)	
5.	PAN/TAN Number (copy to be enclosed)	
6.	GST Registration Number (copy to be enclosed)	
7.	Income Tax return filed (Attach proof)	
8.	Whether the firm is blacklisted by any Government Department or any criminal case is registered against the firm or its owner/partners anywhere in India. (If no, a certificate is to be attached in this regard)	
9.	Length of experience in the field	
10.	Experience in dealing with Govt. Departments (indicate the names of the Departments and years of dealing with those Departments and attach copies of contract orders placed on the agency),if any	
11.	Whether agency profile is attached?	
12.	Whether any show cause notice was ever issued or black listed by any Government Agency? If so, details thereof (Please attach the copies of communication , if any)	
13.	Whether the Goods (Display Boards) will meet all the technical specifications. If not indicate the variation from specification.	

Signature of the bidder with seal

FINANCIAL BID

With reference to the above tender, I hereby submit the financial bid for the above mentioned tender.

To
EXECUTIVE ENGINEER
SOUTH WESTERN RIVERS DIVISION
CWC, KOCHI

Sub : - Making of Display Boards for new H.O. sites under SWRD, CWC, Kochi. - Reg.

Sir,

With reference to your tender published in dated..... on the subject
Mentioned above, I/We quote the rate for above mentioned work as under:

Sl.No	Description of Item	Qty	Unit Rate (Rs.)	Amount (Rs.)
1.	Making of Display Boards for new H.O. sites under SWRD, CWC, Kochi			
1.1	Making of display board of size 0.8 x 0.6m as per the following details as per the attached drawing. i) 3 mm thick composite Aluminium white colour sheet with suitable colour powder Aluminium frame of 3 cm width. ii) Aluminium flat of size 73cm x 3cm x 3mm which can be fixed with the Aluminium sheet using 2 nos wing nut. Aluminium flat is required to fix graph sheets in the display board. iii) Two nos steel hooks at top of the board for hanging in wall	330 Nos	To be filled in the BOQ (Excel sheet) and submit online	
	GST @ _____%			
	Grand Total			

Grand Total Amount in words:

Signature of the Bidder:

Seal:

Notes:

- The rates shall be quoted inclusive of all taxes.
- The rate quoted by the agency shall be inclusive of all the charges including transportation (to the consignee) etc. central, state and local taxes etc. or any other charges which may occur for carrying out contract obligations.
- The submission of a bid shall construe that the bidder has carefully read the terms & conditions of the tender document & agree to the same.
- The Tenderer shall submit a certificate with a final bill signed in original and issued by Original Equipment Manufacturer/authorized dealer that it will provide back to back support and honor the warranty obligations of the equipment supplied by the supplier.

Chapter 6. Other Standard Forms

Form 1

MODEL BANK GUARANTEE FORMAT FOR FURNISHING EMD

Whereas (herein after called the “tenderer”) has submitted their offer dated..... for the supply of (herein after called the “tender”) against the purchaser’s tender enquiry No. KNOW ALL MEN by these presents that WE of having our registered office at are bound unto (herein after called the “Purchaser) in the sum of for which payment will and truly to be made to the said Purchaser, the Bank binds itself, its successors and assigns by these presents. Sealed with the Common Seal of the said Bank this..... day of20.....

THE CONDITIONS OF THIS OBLIGATION ARE:

- (1) If the tenderer withdraws or amends, impairs or derogates from the tender in any respect within the period of validity of this tender.
- (2) If the tenderer having been notified of the acceptance of his tender by the Purchaser during the period of its validity:-
 - a) If the tenderer fails to furnish the Performance Security for the due performance of the contract.
 - b) Fails or refuses to accept/execute the contract.

WE undertake to pay the Purchaser up to the above amount upon receipt of its first written demand, without the Purchaser having to substantiate its demand, provided that in its demand the Purchaser will note that the amount claimed by it is due to it owing to the occurrence of one or both the two conditions, specifying the occurred condition or conditions.

This guarantee will remain in force upto and including 45 days after the period of tender validity and any demand in respect thereof should reach the Bank not later than the above date.

.....
(Signature of the authorized officer of the Bank)

.....
.....
Name and designation of the officer

.....
Seal, name & address of the Bank and address of the Branch

Form 2

MODEL BANK GUARANTEE FORMAT FOR PERFORMANCE SECURITY

To
The President of India

WHEREAS (name and address of the supplier) (herein after called “the supplier”) has undertaken, in pursuance of contract no..... dated to supply “.....”(description of goods and services) (herein after called “the contract”).

AND WHEREAS it has been stipulated by you in the said contract that the supplier shall furnish you with a bank guarantee by a scheduled commercial recognized by you for the sum specified therein as security for compliance with its obligations in accordance with the contract;

AND WHEREAS we have agreed to give the supplier such a bank guarantee;

NOW THEREFORE we hereby affirm that we are guarantors and responsible to you, on behalf of the supplier, up to a total of (amount of the guarantee in words and figures), and we undertake to pay you, upon your first written demand declaring the supplier to be in default under the contract and without cavil or argument, any sum or sums within the limits of (amount of guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the supplier before presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the contract to be performed there under or of any of the contract documents which may be made between you and the supplier shall in any way release us from any liability under this guarantee and we hereby waive notice of any such change, addition or modification.

This guarantee shall be valid until the day of, 20.....

.....
(Signature of the authorized officer of the Bank)

.....
Name and designation of the officer

.....
Seal, name & address of the Bank and address of the Branch