

I/10586/2019

MOST IMMEDIATE

No.A-52011/56/2019-E.IV
Government of India
Central Water Commission
Establishment-IV

3rd Floor (S), Sewa Bhawan,
R.K. Puram, New Delhi-110066
Dated the, 14th November, 2019

Sub: **Observance of Communal Harmony Campaign Week from 19th to 25th November, 2019 and the Flag Day on 25th November, 2019 (Monday) materials-regarding.**

"Flag Day" during Communal Harmony Campaign Week 19-25 November, 2019 will be observed in CWC (HQ) on 25th November, 2019 (Monday). The team of nominated personnel as indicated in Annexure are required to collect donations on the Flag Day.

2. They are requested to report to Estt.IV Section, 3rd Floor(S), Sewa Bhawan, R.K. Puram on **25.11.2019 at 09:00 A.M. sharp** to collect the empty Boxes and Flags. The collected donation along with unutilized flags will be returned to E-IV Section on the same day i.e. 25.11.2019 by 01:00 P.M.

3. This issues with the approval of C.E. (HRM), CWC.

Encls. As above

Signature Not Verified
Digitally signed by
R.K.BALAMURUGAN
Date: 2019.11.14 17:28:44
(**R.K. Balamurugan**)
Under Secretary(E.IV)
Tel:29583302

To:

All officials concerned as per Annexure enclosed.

Copy for information to:-

1. PPS to Chairman, CWC
2. PPS to all Members, CWC
3. P.S. to all Chief Engineers(HQ), CWC
4. P.S. to Secretary, CWC
5. P.S. to J.S., CWC
6. Director (E-I), CWC
7. Director (E-II),CWC
8. Director (Admn.), CWC
9. Director, WP & P Wing, CWC
10. Director, D & R Wing, CWC
11. Director, R. M. Wing, CWC
12. Controlling officers of the officials mentioned in Annexure.

POSITION OF EMPLOYEES FOR DUTY ON FLAG DAY ON 25th NOVEMBER, 2019

Sl. No.	Location	Team	Name of the employee	Section/Dte.	Signature
1.	Main Entrance (Reception) Sewa Bhawan.	A	Shri Jatin Sahu, ASO (Group Leader)	E-V Section	
			Shri Balbir Singh Rana, LDC	E-XII Section	
			Shri Chander Sekhar Deshwal , Store-keeper	E-VII Section	
			Shri Ashok, MTS	E-I Section	
2.	Entrance O/o Chairman, CWC side	B	Shri Vivek Verma, ASO (Group Leader)	E-XII Section	
			Shri Parvez Khan, JSO	A/Cs-III Section	
			Shri Devendra Singh Urgil, MTS	E-IX Section	
			Shri Ramanand, MTS	E-VII Section	
3.	02 nd Floor (CWC), Sewa Bhawan (Entrance through PNB side)	C	Shri Y.I. Singh, ASO (Group Leader)	E-V Section	
			Shri Raghuvir Singh, JSO	ISO, CWC	
			Shri Pooran Singh, MTS	E-X Section	
			Shri Rajesh Kumar Ranjan, MTS	E-XIV Section	
4.	West Block-I	D	Shri Surjeet Singh, ASO (Group Leader)	R & D Dte. (WB-I)	
			Shri Kanta Ram, MTS	A/Cs-II Section	
			Shri Sunil Ved, MTS	O & M Section	
			Shri Jitender Ram, MTS	O/o U.S.(E-VII & XIII)	
5.	West Block-II	E	Shri D.K. Sinha, ASO (Group Leader)	E-III Section	
			Shri Naresh Tokas, ASO	E-VIII Section	
			Shri Satbir Singh, MTS	D & R (Coord.)	
			Shri Vinod Kumar Raju, MTS	R & I Section	
6.	CWC Library Building	F	Shri Satyaprakash Sharma, ASO (Group Leader)	APAR Section	
			Shri R. Suresh, MTS	CWC Library	
			Shri Ramen Goswami, MTS	TC Dte.	
			Shri Mukesh, MTS	E-III Section	

All the above mentioned officers/officials of CWC are directed to report on 25.11.2019 at 09:00 A.M. Sharp at Estt.IV Section, CWC(HQ), New Delhi.. Failing to report at the above mentioned time will be treated as breach of discipline and action against the respective officers/officials shall be taken..