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भारत सरकार

Government of India

जल संसाधननदी विकास एवं गंगा पुनरोद्धार मंत्रालय ,
Ministry of Water Resources, RD & GR

केंद्रीय जल आयोग

Central Water Commission

कार्यालय अधिशासी अभियंता

Office of the Executive Engineer

हिमालयी गंगा मंडल

Himalayan Ganga Division



-7बी,सेवक आश्रम रोड ,
7-B, Sewak Asram Road,
देहरादून-248001-, (उत्तराखंड)
(Dehradun-248001(UK)

पत्रांक:07/01/HGD/2019-20/ 956-57

दिनांक: 02/4/2019

कोटेशन आमंत्रण सूचना/Notice Inviting Quotation

For and on behalf of the President of India, the Executive Engineer, Himalayan Ganga Division, Central Water Commission, Dehradun invites the sealed quotation for "Full Service Maintenance Agreement(FSMA) for Xerox Photocopier" upto 15:00 hrs dated 09/04/2019 and it will be opened on the same day at 16:00 hrs in presence of representative of the firms if any. The envelopes containing quotation should be subscribed as "Quotations for Full Service Maintenance Agreement(FSMA) for Xerox Photocopier".

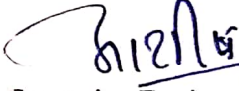
Specifications of the Photocopier Machine:-

Sl.No	Particulars	FSMA of Xerox Machine throughout the contract period (For 12 months)	
		AMC Charges rate per month	AMC charges for 12 months
1.	Xerox Photocopier Machine WC 5020 DN		
	Taxes		
	Total		
	Total(in words):		

Terms & Conditions:-

1. The rate should be inclusive of all taxes. No advance payment will be made by this office.
2. The rates are to be quoted in figures as well as in words. In case of discrepancies the rate quoted in words will be treated as final.
3. The contract is FSMA, therefore essentially include servicing and repairs/replacement of any or all parts/spare parts(genuine company brand) including supply of all consumables such as toner/cartridge, drum etc. The rates to be approved on the basis of quotations shall be valid for the whole of the period of contract and no upward revision will be allowed during the period of contract under any circumstances. In a nutshell, it shall be the responsibility of the successful tenderer to carry out the requisite servicing and all sorts of repair and also to provide genuine OEM spare parts of the machine and to keep them in proper working condition throughout the period of contract .
4. The AMC services has be provided at O/o Executive Engineer, Himalayan Ganga Division, Central Water Commission, 7-B, Sewak Ashram Road, Dehradun

- * The office of Executive Engineer, HGD, CWC may shift to any other place within Dehradun under the contract period. The Firm will have to provide AMC services to that new location after intimation from the office.
5. Only those firms having PAN/GST number shall be eligible to submit their quotation. Quotation shall contain copy of PAN Card, GST Registration Certificate.
 6. The Firm should be authorised dealer for entire office product range of Xerox brand for which authorization letter should be attached. Quotation of firms not having authorization letter will be rejected.
 7. Interested bidders may inspect the machine at the office in the working days before quoting the rates.
 8. The initial period of contract will be one year from the date of award of contract. The rates quoted will remain in force for the full period of contract. No demand for revision of rate on any account shall be entertained during the contract period.
 9. Engineer deployed by the bidder shall perform their duties at the premises with due diligence and take all precautions to avoid any loss or damage to the Government property.
 10. The machines shall be taken over under FSMA by the selected firm on "as is where basis". No extra payments whatsoever even for any initial repair, if any, will be made to the contractor
 11. The successful quotationer has to submit performance guarantee at rate of 5% of total quoted amount.
 12. In case, the agency does not provide services satisfactorily during the AMC period, HGD, CWC reserves the right to terminate contract with immediate effect and will forfeit the performance guarantee submitted by the firm.
 13. Tax deduction at source or any other govt. levy shall be recovered from the bill.
 14. The payment of the bill shall be made through PFMS(e-payment).


Executive Engineer

HGD, CWC Dehradun

For & on behalf of President of India

प्रतिलिपि:-

१. लेखाशाखा, हिमालयी गंगा मंडल, केन्द्रीय जल आयोग, देहरादून।
२. CWC एवं CPP पोर्टल में अपलोड हेतु।