

Government of India
Central Water Commission
Estt.-XIII Section

R. No. 424 (N), Sewa Bhawan,
R.K.Puram, New Delhi-110066.

Circular

Subject: Timely completion of Annual Performance Appraisal Reports (APARs)
in SPARROW Portal for year 2022-23-regarding.

The creation of workflow and generation of APARs, for the year
ending 31st March, 2023 has due.

2. All officers of Communication Cadres {i.e. Deputy Director (Comm.), Assistant Director (Communication) and Assistant Engineer (Communication)} are requested to kindly intimate the name of their respective Reporting and Reviewing Officers along with periods as per the proforma (copy enclosed) to this Section latest by 17.04.2023, positively, so that the APARs in SPARROW portal can be generated accordingly.

Encl: Attachment

(Asha Bhatt)
Section Officer

To

All officers of Communication Cadres, {i.e. Deputy Director (Comm.), Assistant Director (Communication) and Assistant Engineer (Communication)} CWC (Through official website of CWC).

Signed by Asha Bhatt
Date: 11-04-2023 17:37:3
Reason: Approved

Performa for Submitting details of Reporting and
Reviewing Officer(s) for the year 2022-2023

Name of the Officer

Designation of the Officer

NIC Mail

Mobile No.

Period of APAR	Place of Posting of the officer (s) reported upon	Name & Designation of the reporting Officer	Name & Designation of the reviewing Officer	Remarks