File No.J-11015(24)/3/2018-WPC

भारत सरकार जल शक्ति मंत्रालय जल संसाधन नदी विकास एवं गंगा संरक्षण विभाग केंद्रीय जल आयोग ई-गवर्नेंस सेल



Government of India Ministry of Jal Shakti Dept. of Water Resources, RD&GR Central Water Commission e-Governance Cell

Circular

Sub: Implementation of SPARROW for online filling of APARs for various Cadres of CWC -reg.

This is to convey that the *Smart Performance Appraisal Report Recording Online Window* (SPARROW) for the post mentioned in **Annexure - I** have been made live.

- 2. The work flow generation, filling and recording of Annual Performance Appraisal Report (APAR) of these employees can be done online through SPARROW platform for the assessment year 2023-24 onwards. In this regard, roles have been assigned to Section officer/ ASO of concerned establishment for generating APAR forms online.
- 3. Employees referred in Annexure I are categorised into "CWC-OTH" service. They can access through CWC's SPARROW instance i.e. https://sparrow-cwc.eoffice.gov.in

Signed by Saikat Biswas Date: 13-12-2023 13:22:41

Reason: Approved (Saikat Biswas) Deputy Director

To,

• Under Secretary, APAR-2/ Estt-7/ Estt-11/ Estt-13.

Copy to:

- 1. PS to Chief Engineer (HRM), CWC, New Delhi.
- 2. PS to Secretary, CWC, New Delhi.
- 3. PS to Director, E-II, CWC, New Delhi.
- 4. PS to Director, E-III, CWC, New Delhi.

तीसरा तल(दक्षिण), सेवा भवन राम कृष्ण पुरम, नई दिल्ली -110066 दूरभाष: 011-29583230, ई मेल: egovernance-cwc@gov.in

जल संरक्षण-सुरक्षित भविष्य



3rd Floor(South), Sewa Bhawan, R.K. Puram, New Delhi-110066 Tel: 011-29583230,

E-mail: egovernance-cwc@gov.in

②Conserve Water- Save Life

Annexure I

| APAR forms made live | | |
|----------------------|---|-----------------------------|
| SI. No | Designation | Cadre |
| 1 | Junior Engineer (Communication) | Communication Cadre |
| 2 | Junior Computer | Hydromet Cadre |
| 3 | Senior Computer | Hydromet Cadre |
| 4 | Scientific Assistant | Hydromet Cadre |
| 5 | Junior Translator | Subordinate Cadre |
| 6 | Assistant | Subordinate Cadre |
| 7 | Stenographer Grade - I | Subordinate Cadre |
| 8 | Stenographer Grade - II | Subordinate Cadre |
| 9 | Lower Division Clerk (LDC) | Subordinate Cadre |
| 10 | Upper Division Clerk (UDC) | Subordinate Cadre |
| 11 | Date Entry Operator (DEO) | DEO Cadre |
| 12 | Sr. Library & Information Assistant | Library & Publication Cadre |
| 13 | Sr. Professional Assistant (Publication) | Library & Publication Cadre |
| 14 | Sr. Professional Assistant (Publicity) | Library & Publication Cadre |
| 15 | IBM Operator | Library & Publication Cadre |
| 16 | Offset Machine Operator | Library & Publication Cadre |
| 17 | Modeller | Library & Publication Cadre |
| 18 | Electrician | Library & Publication Cadre |