

भारत सरकार
जल शक्ति मंत्रालय
जल संसाधन, नदी विकास एवं गंगा
संरक्षण विभाग
केंद्रीय जल आयोग
निचली गंगा बेसिन संगठन
निचली गंगा मंडल-1



Government of India
Ministry of Jal Shakti
Department of WR, RD & GR
Central Water Commission
Lower Ganga Basin Organization
Lower Ganga Division-1

No. LGD-I/ CWC/HQ-Vehicle/ 2020/ 3310-12

Date: 24/11/2021

कोटेशन आमंत्रण सूचना /Notice Inviting Quotation

Sealed quotations are hereby invited for and on behalf of the President of India by the undersigned for **Providing services of Vehicles on Call Basis for Official duty/tour/inspection of site/offices** so as to reach the undersigned on or before 01.12.2021 by 14.00 Hrs.

The quotation will be opened on the same day at 15.00 Hrs in the presence of intending quotationers present. The quotationers are requested to super scribe the above-noted quotation number and due date of opening on their envelopes.

Sl. No.	Description of Item	Qty	Unit	Rate (Rs)/ Km	Minimum Amount Per Day (Min. KM per day to be Charged)
1.	For Non-A.C Vehicle				
1.(a)	Providing & maintaining of Vehicles (Bolero or equivalent NON-A.C along with driver & fuel) as and when required	As per requirement	Vehicle		()
1.(b)	Night Halt Charges (for out-station movement)	-	Per Night		
2.	For A.C Vehicle				
2.(a)	Providing & maintaining of Vehicle (Innova or equivalent A.C along with driver & fuel) as and when required	As per requirement	Vehicle		()
2.(b)	Night Halt Charges (for out-station movement)	-	Per Night		
				TOTAL RS.	

Rupees :- ()

Terms & Conditions:-

1. The firm should have valid PAN/GST Number.
2. The Vehicle should be provided in good running condition. The make of the vehicle should be of the year 2018 or Later.
3. The Vehicle shall have valid license from the competent authority. The vehicle should not have any disputes like court cases etc. It should also have all other valid papers like road tax, pollution under control (PUC) certificate, insurance etc. and nothing extra cost shall be paid on this account.

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4. The vehicle may also be utilized for outstation movement under the jurisdiction of LGBO, CWC, Patna.
5. The driver should possess valid driving license. The name and address of the driver along with the copy of the license shall have to be furnished to the department. He should also have a mobile for communication.
6. The Payment for running of vehicle shall be made to the supplier on the basis of Kilometer run recorded in the Duty-Slip/Log-Book of the vehicle maintained by the Supplier and authenticated by the Departmental Officers per day/per trip.
7. All parking charges and TOL Tax shall be borne by the contractor. Therefore, the contractor should quote appropriate rate keeping in mind of this fact.
8. The Engineer-in-charge reserves the right to increase or decrease the period of the agreement/work order at any time without assigning any reason.
9. The vehicle should be insured with any authorized insurance company of India.
10. The vehicle driver should report for duty in the Office of the Executive Engineer, LGD-1 CWC, Patna or as directed by the Engineer in charge.
11. The vehicle shall always be in road worthy condition with neat and clean seat covers along with spare parts considered necessary to perform duty of more than 300 km at one stretch. One set of tools and kits should be in the vehicle to take up petty repairs/ replacement of tyres works.
12. Periodical maintenance/ checking and necessary repairing works shall be taken up preferable on non-working days on prior permission of Engineer-in-charge.
13. Statutory deductions as applicable shall be deducted from the bill of the contractor as per Govt. rules.
14. The department reserves the right to cancel the work order after acceptance at any time without assigning any reasons after issuing one month notice to the Supplier.
15. GST as applicable will be paid extra.
16. **No advance payment would be made.** Payment will be made directly in the A/c of supplier direct through PFMS after receipt of bill in duplicate after completion end of the trip/work.
17. The quotation should be valid for minimum 365 days from the date of opening of quotation.
18. Separate payment for driver shall not be made.
19. Rates quoted shall be inclusive of all charges, taxes and other levies and incidental expenses, if any payable.
20. The rates quoted by the Agency shall remain fixed for the duration of the contract and shall not be subject to adjustment on any account.
21. No additional charges will be paid over and above the quoted rates of the Agency and the department shall also not pay any extra on account of Provident fund, gratuity, paid holiday, weekly off, relieving charges, medical charges, insurance charges etc. to the agency or any person.
22. The Executive Engineer, LGD-1 CWC, Patna reserves the right to reject any or all the quotation without assigning any reason whatsoever.

23. The Executive Engineer, LGD-1 CWC, Patna with the approval of competent authority will award the contract to the Agency whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation Rate.
24. The Department will not be responsible for any injury sustained to the Agency workers during the performance of their duties / driving vehicle and also for any damage or compensation due to any dispute between the Agency and its workers. Any expenditure incurred by the department to face the situation arising out of act of his workers will be made good by the agency. If any incident /accident occur during the duty period, the department will not be held responsible for the same. It is the responsibility of the firm / Agency to provide sufficient insurance coverage / compensation as per the latest act in force and proof of insurance coverage should be submitted to this office within 10 days from the date of issue of work order. The agency has the liberty to include the insurance coverage amount in service charges and other benefits.
25. In case of any lapse in duty / negligence in driving/ misbehaviour with public / staff of CWC noticed by the Executive Engineer or his representatives a warning notice will be issued to the Agency to improve the performance of the Driver if necessary. If the Driver fails to show any improvement the driver will be removed from the duty with 2-day notice and the Agency should depute another driver with vehicle immediately. In case the driver is found in drunken state, he will be removed from duty immediately without any warning notice and the Agency should depute another driver within 2 days. The acceptance of driver with vehicle will be dealt as per clause 24.
26. The contractor/ Agency would be responsible for the protection and security of their vehicle while driving or parking outside the office on local journey or on tour etc. Any damage to the vehicle due to the negligence of the driver shall be made good by the firm.
27. In the event if any untoward incident/ happening occur to outsourced vehicle and driver engaged by Agency, the Agency shall lodge complaint/ FIR with Police authority immediately with intimation to the undersigned.
28. The department shall not entertain any claim whatsoever submitted by the driver for permanent absorption in the Department on the plea of working / engaged on Government duty in CWC.

(महेश कुमार रमण)
24/11/2021

अधिशायी अभियंता

LGD-1, CWC, Patna

For and on behalf of President of India

प्रतिलिपि सूचनार्थः

1. Notice Board of O/o the CE, LGBO, Patna, Notice Board of O/o the Director, Mon Dte, CWC, Patna, Notice Board of O/o the EE, LGD-1 CWC, Patna.
2. The Account Branch, LGD-1. **Chargeable Head: 2701 DWRIS- MW (Plan) for FY (2021-22) and 2701 DWRIS- OE (Plan) for FY (2022-23).**
3. Director, SMD, CWC. New Delhi for uploading on CWC website.

अमरनाथ पथ, अदालतगंज, पटना-800001

दूरभाष फ़ैक्स नं० 0612-2671541

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