

PERIODICAL INCREMENT CERTIFICATE

Certified that the Government servants named below have earned the prescribed periodical increments from the date cited in column 6 having been the incumbents of the posts specified for not less than Year(s) from the date shown in column 5, after deducting periods of absence from duty not counting for increment, absence on leave without pay etc. Further certified that during the period or periods of leave taken from to and from to which have been counted for increment in the case of officiating Government servant/servants named on the reverse, he/they would have officiated in the post/posts but for his/their would have officiated in the post/posts but for his/their proceedings on leave.

Certified that the Government servant/servants named below has/have earned/will earn periodical increments from the date cited for reason stated in the explanatory memo attached hereto.

S. No.	Name of Incumbent and Designation (Sh./Smt./Ms).	Whether substantive or officiating	Level of pay of post/ Pay Matrix	Present Basic pay (in Rs.)	Date from which present pay is drawn	Date of present increment	Future pay (in Rs.)	Absence from duty not counting for increment		Leave without pay and in the case of those including the posts in the officiating capacity, all other kinds of leave during which he/they would not have continued to officiate in the posts.	
								From	To	From	To
1	2	3	4	5	6	7	8	9	10	11	12
1	Sunita	Substantive	Level-7	50,500/-	01-01-2023	01-01-2024	52,000/-	--	--	--	--
2	Meghlal Mandal	Substantive	Level-7	52,000/-	01-01-2023	01-01-2024	53,600/-	--	--	--	--
3	Reeta Passi	Substantive	Level-7	52,000/-	01-01-2023	01-01-2024	53,600/-	--	--	--	--
4	Y.I. Singh	Substantive	Level-7	50,500/-	01-01-2023	01-01-2024	52,000/-	--	--	--	--

5	Rakesh Ranjan	Substantive	Level-7	50,500/-	01-01-2023	01-01-2024	52,000/-	--	--	--	--
6	Upendra Kumar	Substantive	Level-7	52,000/-	01-01-2023	01-01-2024	53,600/-	--	--	--	--
7	Omendra Yadav	Substantive	Level-7	52,000/-	01-01-2023	01-01-2024	53,600/-	--	--	--	--
8	Sanjay Rao	Substantive	Level-7	49,000/-	01-01-2023	01-01-2024	50,500/-	--	--	--	--
9	Anil Kumar Singh	Substantive	Level-7	44,900/-	11-05-2023	01-01-2024	46,200/-	--	--	--	--
10	Kundan Kumar	Substantive	Level-7	52,000/-	01-01-2023	01-01-2024	53,600/-	--	--	--	--

1. When the increment claimed is the first to carry a Government Servant over an efficiency bar, columns 5, 6 and 7 should be filled up in red ink.
2. The figure (1) or (2) should be placed against each name according as the certificate (1) or (2) applies. The explanatory memorandum should be submitted in any case in which certificate (2) applies.

Mridha
09.01.24
(Chiranjib Mridha)
SECTION OFFICER

To

Section Officer, Accounts-II, CWC,

Copy to :

1. PAO, CWC
2. DDO-1, CWC
3. All concerned through E-Office Notice Board/CWC website.