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**Government of India  
Central Water Commission  
Chenab Division, Jammu**

**NOTICE INVITING e-TENDER**

**Dated: 06-02-2021**

Online bids are invited for and on behalf of the President of India by the Executive Engineer, Chenab Division, Central Water Commission, Jal Aayog Bhawan, Rajinder Nagar Phase-1, Bantalab, Jammu-181123 (J&K) for the work prescribed below from the registered agencies / contractors of CPWD, P&T, MES, State PWD or any other Government agencies having sufficient past experience for such type work for **"Hiring of Support services for hydrological Observation on 30 nos of H.O sites on various rivers under Chenab Division, Jammu wef. 01.04.2021 to 31.03.2022"**. Manual bids shall not be accepted under any circumstances.

Estimated Cost	Rs. <b>1,42,78,500/-</b>
Earnest Money	NIL, Bid securing Declaration need to be submitted. (Annexure-II).
Performance Guarantee	3 % of the tendered and accepted value of work.
Contract Period	<b>01.04.2021 to 31.03.2022</b>
Price of e-tender document	NIL

**CRITICAL DATE SHEET**

Date and time of issue of bid document	<b>06-02-2021</b> (1800 Hrs.)
E-Tender available online from	<b>07-02-2021</b> (1000 Hrs.)
Date and time of Pre-Bid meeting	<b>15-02-2021</b> (1100 Hrs.) <b>through video conferencing via Skype</b> ( <a href="https://join.skype.com/VIXPMkLWj7WH">https://join.skype.com/VIXPMkLWj7WH</a> )
Last date and time for receipt of bids online	<b>19-02-2021</b> (1530 Hrs.)
Date and time of opening of bids online	<b>20-02-2021</b> (1600 Hrs.)

**1. Bid Submission**

Bids shall be submitted online only at CPPP website <https://eprocure.gov.in/eprocure/app> or <https://etenders.gov.in/eprocure/app>.

**Tenderers/Contractor are advised to follow "Instructions to Bidder for Online Bid Submission" provided in the Annexure-III.**

Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.

- Not more than one tender shall be submitted by one contractor or contractors having business relationship. Under no circumstance will father and his son(s) or other close relations who have business relationship with one another (i.e. when one or more partner(s)/director(s) are common) be allowed to tender for the same contract as separate competitors. A breach of this condition will render the tenders of both parties liable to rejection at any stage.
- Tenderer who has downloaded the tender from the CWC website [www.cwc.gov.in](http://www.cwc.gov.in) and Central Public Procurement Portal (CPPP) website <https://eprocure.gov.in/eprocure/app>, <https://eprocure.gov.in/epublish/app> shall not tamper/modify the tender form including downloaded price bid template in any manner. In case if the same is found to be tampered/modified in any manner, tender will be completely rejected and tenderer is liable to be banned from doing business with CWC.
- Intending Bidders are advised to visit the CPPP website regularly till closing date of submission to keep themselves updated as any change/ modification in the tender will be intimated through this website only by corrigendum / addendum/ amendment.

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5. Bids will be opened as per date/time as mentioned in the Tender Critical Date Sheet. After online opening of Technical-Bid the results of their qualification as well Price-Bid opening will be intimated later.

## 6. Submission of Tender

The e-tender shall be submitted online in single stage Two Envelopes System viz., technical bid in one envelope and price bid in another envelope.

All the pages of bid being submitted must be signed and sequentially numbered by the bidder irrespective of nature of content of the documents before uploading.

The offers submitted by Telegram/Fax/email shall not be considered. No correspondence will be entertained in this matter.

## 7. Technical Bid

### 7.1 Essential Qualification Criteria that the Firms should fulfill includes:

- a. The Agency should be registered in India with permanent office in Jammu, Srinagar or any other City in Jammu & Kashmir, Chandigarh and Punjab.
- b. Should be a registered agency / contractor of CPWD, P&T, MES, State PWD or any other Government agencies having sufficient past experience for similar type of work.
- c. They should have a valid GST No./PAN No./Aadhar No.
- d. Joint Venture (JV) Shall submit its full details.
- e. The Firm should have a minimum experience of three years in the field of providing similar services for Government, Public Sector Undertaking and satisfactory execution of similar works. (Similar Works Means: - Handling Manpower services). The agency/firm should confirm to any one of the following criteria-
  - (i) Three similar completed works, each costing not less than the amount equal to 40% of the estimated cost. OR
  - (ii) Two similar completed works, each costing not less than the amount equal to 60% of the estimated cost. OR
  - (iii) One similar completed work costing not less than the amount equal to 80% of the estimated cost.

**All amounts rounded off to a convenient full figure, in the last three years ending on the last day of the month previous to the one in which the tenders are invited**

**Copy of Work Orders/ Corresponding Completion Certificates issued by the Tender Accepting / Executing Authority shall be attached.**

- f. The average annual financial turnover of the firm during the last three years should be at least equal to the estimated cost of the tender.
- g. The firm should have filled income tax returns for last three years including financial year 2019-20.
- h. The Bidder should not be blacklisted / debarred from participating in tender floated by any State / Central Govt. agencies. An undertaking on company's letterhead should be submitted for the same.
- i. The Bidder should not have any Litigation pending in any court of law. An undertaking on company's letterhead should be submitted for the same.
- j. The Bidder shall not be permitted to tender for the work if any of his/her near relatives is posted in office of Executive Engineer, Chenab Division, CWC, Jammu or other CWC offices located as an Accounts Officer / Divisional Accountant or as an Officer in any capacity from the level of Junior Engineer and above. An undertaking on firm's letterhead shall be submitted for the same.
- k. The Bidder shall also intimate the names of persons who are presently working with him/her and are near relatives to Gazetted officers in any CWC office and Ministry of

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Jal Shakti, Dept. of Water Resources, RD&GR. Any breach of this condition on the part of the Bidder would render him / her liable to be disqualified for the award of work.

- I. No Engineer of Gazetted rank or other Gazetted officer employed in Engineering or Administrative duties in an Engineering Department of the Government of India is allowed to work as a contractor for a period of two years after his/her retirement from the Government service, without the previous permission of the Government of India in writing. This contract is liable to be cancelled if either the contractor or any of his/her employees is found any time to be such a person who had not obtained the permission of the Government of India as aforesaid before submission of the tender or engagement in the contractor's service.

**Note:** *Proof must be attached for all the above qualification criteria. Any Statement with regard to above qualification criteria without proof will be assumed to be invalid and agency will be disqualified on that ground. Only agencies fulfilling all the above criteria will be short listed technically.*

**7.2 The following documents are to be furnished online in the technical bid part by the Contractor along with bid as per the tender document:**

- (i) Signed and scanned copy of Tender Acceptance Letter (Form-3 Chapter-7), tender Document and Letter of authorization to submit bid, if bid is being submitted on behalf of company.
- (ii) Signed and scanned copy of valid Firm/ Agency/Company registration certificate issued by statutory authority as per prevailing laws of Govt. of India.
- (iii) Signed and scanned copy of Certificate of single proprietorship/ Affidavit of partnership firm/ Pvt. Ltd. or Public Ltd. Company. If partnership firm, Signed and scanned true copy of Partnership deed as per the tender document.
- (iv) Signed and Scanned copy of Labour License Certificate.
- (v) Signed and scanned copy of PAN No, Aadhar No and GSTIN.
- (vi) Signed and scanned copy of previous three years Income-tax return including FY 2019-20.
- (vii) Signed and scanned copy of the audited balance sheets including a separate sheet on turnover of last three financial years including FY 2019-20.
- (viii) Signed and scanned copy of experience certificate of similar works/supply carried out by agency/bidder.
- (ix) Signed and scanned true copy of undertaking on company's letterhead of not being blacklisted/ debarred by any Government department from participation in tenders floated by State/ Central Government agencies.
- (x) Signed and scanned true copy of undertaking on company's letterhead of not having any Litigation pending in any court of law.
- (xi) Signed and scanned true copy of undertaking (self-certificate) on company's letterhead of having clean track record of the firm during the last three years.
- (xii) Signed and scanned copy of technical Bid document given on page no.35-36
- (xiii) **Any other information not detailed above but mentioned under point 7.1 of NIET on page no. 4&5/ point A-3 of Part-A of this tender document.**

**[Similar works means: Similar Works Means: - Handling Manpower services]**

The bidder should not submit any other document apart from those listed above.

**8. Price bid**

**a) Price bid undertaking**

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From: (Full name and address of the Bidder)

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To,  
The Executive Engineer,  
Chenab Division, CWC, Jammu.

Dear Sir/Madam,

1. I submit the Price Bid for \_\_\_\_\_ and related activities as envisaged in the Bid document.
2. I have thoroughly examined and understood all the terms and conditions as contained in the Bid document, and agree to abide by them.
3. I offer to work at the rates as indicated in the price Bid, inclusive of all applicable taxes.

Yours faithfully

(Signature of Authorized representative)

**b) Schedule of price bid in the form of BOQ\_XXXX.xls:**

The Financial Proposal/Commercial bid format is provided as BoQ\_XXXX.xls along with this tender document at <https://eprocure.gov.in/eprocure/app>. **Bidders are advised to download this BoQ\_XXXX.xls as it is and quote item rate in the permitted column and upload the same in the price bid. Bidder shall not tamper/modify downloaded price bid template in any manner.** In case if the same is found to be tempered/modified in any manner, tender will be completely rejected and EMD would be forfeited and tenderer is liable to be banned from doing business with CWC.

1. The rates shall be quoted in Indian Rupee only.
  2. The rates will be inclusive of all taxes, fees, levies, etc. and any revision in the statutory taxes, fees, etc. will be the responsibility of the Bidder.
  3. In case of any discrepancy/difference in the amounts indicated in figures and words the amount in words will prevail and will be considered.
  4. The quoted rates shall remain firm throughout the tenure of the contract and no revision is permissible for any reason.
- 9. Verification of Details:** Executive Engineer, Chenab Division, Central Water Commission, Jammu reserves the right to verify the particulars furnished by the Bidder independently. If any information furnished by the Bidder is found to be incorrect at any stage, his/her performance guarantee/security deposit shall be forfeited and he/she shall be debarred from tendering for the works of CWC in future.
- 10. Agreement:** Agreement shall be drawn with the successful Bidder on prescribed Form No CPWD 7/8. The Bidder shall quote their rates as per terms and conditions of the said form, which shall form part of the agreement.
- 11. Period of Contract:** The duration of the Contract shall include the period from **01.04.2021 to 31.03.2022** which can be revised or extended depending upon the exigency of work.
- 12. Visit to Work Place:** Bidders are encouraged to inspect and examine the workplaces and its surroundings and satisfy / apprise themselves as to the nature of the work as well as terrain and local conditions, the means of access and in general, shall obtain themselves all necessary information as to risks, contingencies and other circumstances which may influence or affect their tender and rates, before submitting their tenders. A Bidder shall be deemed to have full knowledge of the workplace whether he/ she inspects the site or not and no extra payment / compensation consequent upon any misunderstanding / miss- happening or otherwise shall be allowed.
- 13. Acceptance of Tender:** Competent Authority does not bind himself/herself to accept the lowest or any other tender and reserves right to accept or reject any or all of the tenders received without assigning any reason. Competent Authority also reserves the right of accepting the whole or any part of the tender and the Bidder shall be bound to perform the same at the quoted rate.

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- 14.** Tenders, in which the prescribed conditions are not fulfilled or are incomplete in any respect, are liable to be rejected.
- 15.** Canvassing whether directly or indirectly, in connection with tender is strictly prohibited and the tender submitted by a Bidder who resorts to canvassing is liable to rejection.
- 16. Signing of Contract Agreement:** The successful Bidder/Contractor on acceptance of his/her tender by the competent authority shall deposit 3% of agreement cost as performance guarantee in the form of FDR/Bank guarantee issued by Nationalized/ Scheduled Bank within 7 days from the date of issue of letter of acceptance and sign contract agreement with Executive Engineer, Chenab Division, Jammu consisting of:-
- The 'Notice Inviting Tender', all the documents including 'General Conditions & Clauses of Contract', 'Special Terms & Conditions', 'Scope of Work & Specifications' forming the tender as issued at the time of invitation of tender and acceptance thereof together with all correspondence leading thereto.
  - Standard CPWD Form-7/8: Item Rate Tenders & Contract for Works.

**(Rishi Kumar)**  
**Executive Engineer**

Copy for information:

- The Chief Engineer, IBO, CWC, Chandigarh.
- The Director, M&A Directorate, Jammu.
- Account Branch, Chenab Division, CWC, Jammu.
- SDE(HQ)/DB, Chenab Division, CWC, Jammu for uploading e-tender document in web site [www.cwc.gov.in](http://www.cwc.gov.in) and [www.eprocure.gov.in](http://www.eprocure.gov.in).
- Notice board