



Lr No. NEID-III/HQ-51/2020-21/ 1003-05

Date: 10.09.2020

### NOTICE INVITING QUOTATION

For and on behalf of the President of India, sealed quotations are invited for "Supply of Lexmark Multi-Function Printer Toner for the O/o EE, NEID-3, CWC, Itanagar, Arunachal Pradesh" by the undersigned from authorized/ reputed firms as per the following specification and terms and conditions given below.

Sl.No.	Particulars of item	Qty	Unit	Rate (Rs)	Amount (Rs)
1	Lexmark CS/CX920 Black	4	Nos		
2	Lexmark CS/CX920 Magenta	2	Nos		
3	Lexmark CS/CX920 Cyan	2	Nos		
4	Lexmark CS/CX920 Yellow	2	Nos		
5	Printed Plastic Folder	200	Nos		
6	Printed Note pad (spiral)	200	Nos		
	Total Amount (Including GST)				

#### (Terms & Conditions):-

1. The rates quoted should be F.O.R. O/o Executive Engineer, NEID-3, CWC, Itanagar inclusive of all the taxes **INCLUSIVE GST**. No other claims will be entertained in this regard.
2. The sealed quotation superscripted with the words "Supply of Lexmark Multi-Function Printer Toner for the O/o EE, NEID-3, CWC, Itanagar, Arunachal Pradesh" duly signed should reach this office on or before 15:00 hours of 18.09.2020 and will be opened on 19.09.2020 at 16:00 hours in the presence of contractor or their authorized representatives.
3. The quality of Items must be standard and will be checked before acknowledgement of supply.
4. On behalf of the President of India, undersigned reserves the right to reject any or all the quotations and to alter the quantity without assigning any reasons thereof.
5. The rates shall be valid for 90 days minimum from the date of opening of the quotation.
6. The Supply of material should be done within 20 days from the date of issue of Supply Order. Extension of time will be allowed only after submission of sufficient reasons of delay.
7. The payment will be made through PFMS after actual measurement of work on successful completion for which bill in triplicate shall be submitted to this Office.
8. Rates shall be mentioned both in words and figures.
9. All the corrections and over writings should be duly attested.





10. Bidders are requested to submit their registration documents (GST Registration, PAN & other important docs.) along with bid.
11. Taxes as applicable will be deducted from the bill at the time of payment.
12. Any other rules of CPWD codes and its amendments as applicable will be binding on the successful bidder.
13. In view of communication break due to any unforeseen circumstances beyond human control, intended bidders may also send their sealed quotations through Registered Post/ Speed Post at the following correspondence address-

O/o Executive Engineer, NEID-III,  
CWC Complex, Chimpu,  
Near VKV School, Itanagar,  
Arunachal Pradesh, PIN- 791113.

*AKL I AKL*  
10/9/2020

(Executive Engineer)  
(For and on behalf of President of India)

Copy to:

1. Accounts Branch, NEID-III, CWC, Itanagar
2. Notice Board, NEID-III, CWC, Itanagar
3. CPP portal for uploading

*AKL I AKL*  
10/9/2020

(Executive Engineer)

