



भारत सरकार
Government of India
केन्द्रीय जल आयोग
Central Water Commission,
उत्तरपूर्व अन्वेषण मंडल - I
North Eastern Inv. Division-I,



E-mail : eneid1.sil-cwc@gov.in
neid1sil@rediffmail.com

रंगपुर पार्ट-1, सिल्चार-9, असम
Rongpur Part-I, Silchar-9, Assam
Dated- 29/11/2021

L.NO.NEID-I/HQS/W-20/2019-20/ 1316-20

NOTICE INVITING QUOTATION

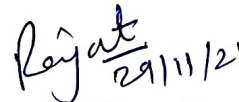
Sealed quotations are invited on behalf of the President of India, from the bonafide and registered Supplier/Firms/Printing Press /Dealers/Approved Contractor in respect of the Repairing of Ricoh MP C2011 digital photocopier machine along with supply and installation of new Controller Board. The quotations will be received in the office of the undersigned during the working hours upto 15.00 hrs. on or before 06-12-2021 and shall be opened on the same day at 15.30 hours by the undersigned in presence of the interested quotationers or their authorised representatives who desire to remain present at the time of opening of quotations.

Sl. No.	Description of Item/Works	Estimate cost (INR)	Last date and time for receiving quotation	Date & Time for opening quotation	Location
1	Repairing of Digital Photocopier Machine, Model: Ricoh MP C2011, supply and installation of new Controller Board	53,000/-	<u>06-12-2021</u> <u>15.00 Hrs.</u>	<u>06-12-2021</u> <u>15.30 Hrs.</u>	O/o EE, NEID-I, CWC, Rongpur Part-I, Silchar-9

Terms & Conditions:

1. The work along with supply of materials involved shall be completed as per specification & approved sample, within 10 days from the date of issue of this work order.
2. The quotationer should be authorized supplier/reputed firm having registration with appropriate authority.
3. The material put on work shall be of approved quality and workmanship to be of acceptable standards and norms. Any defective/sub standard items/works are liable for rejection.
4. The quotation should be valid for not less than three months.
5. The rates should be inclusive of all local taxes such as sales Tax/VAT etc.
6. The rate of items should be quoted both in figure and in words.
7. The quotation number with date of its opening has to be clearly mentioned on the top of the quotation and sealed cover.
8. Quotation may be dropped in the Tender/Quotation box kept in the office of the undersigned or may be sent by the registered post. (Marked as quotation) to the undersigned so as to reach on or before the date and time stipulated for receiving the quotation. No quotation will be entertained after the stipulated time.
9. The quantities mentioned are likely to increase or decrease.
10. Any correction in the quotation should be clearly attested.

11. Request for any advance payment will not be entertained.
12. The supply & installation carried out by the firm shall be guaranteed for a period of not less than six months from the date of completion.
13. The undersigned reserves the right to cancel/reject in part or full or any/all the quotation without assigning any reason thereof and without any financial involvement from either side.
14. Payment will generally be made on A/C Payee's Cheque drawn on SBI, Silchar on production of bills in triplicate alongwith advance stamped receipt, after completion of work satisfactorily and if payment is to be made by Demand Draft, the bank charges will be deducted. The payment shall be made after deducting VAT at source on supplied items.
15. Upon receipt of any notice of fault after installation, the qualified/experienced service engineer of firm shall promptly attend to such fault. If the equipment is required to be transported to the firm's service workshop for repairs, the same shall be undertaken at the risk and cost of the firm.
16. Any quotation, which does not comply to the above guidelines runs the risk of being rejected.
17. In case of any dispute, the decision of The Executive Engineer, NEID-I, CWC, Silchar-9 shall be final and binding on all concerned.


(Rajat Kumar Sharma)
Executive Engineer

Copy for information and wide circulation to :

1. The Superintending Engineer, NEIC, CWC, Shillong
2. The SDE (HQ), NEID-I, CWC, Rongpur Part-I, Silchar-9.
3. The Accounts Branch, NEID-I, CWC, Silchar
4. Notice Board, NEID-I, Silchar.
5. Details of this NIQ is also available on CWC Website and CPP Portal.

(SCHEDULE OF QUANTITIES)

Name of Work:- Repair for Ricoh photocopier machine model No MP C2011 at the NEID-I, CWC, Silchar.

S. No.	Item No.	Description of Item	Unit	Qty	Quoted Rate (Rs.)	Quoted Amount (Rs.)
1	Rate as per the local market	Supply and installation of new Controller Board	No	01		
2		Service Call Charge	job	01		
Total Quoted Amount						
Amount in words including all taxes except GST						
()						
Rate of GST = %						

*Rate should be inclusive of all taxes except GST, rate of GST should clearly mentioned.