



भारत सरकार/GOVERNMENT OF INDIA

केंद्रीय जल आयोग/CENTRAL WATER COMMISSION

अधिसासी अभियन्ता कार्यालय/OFFICE OF EXECUTIVE ENGINEER

मेघना अन्वेषण मंडल/MEGHNA INVESTIGATION DIVISION

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**NOTICE INVITING QUOTATION**

On behalf of the President of India, sealed quotations are invited for the supplying of Hydrological Data Forms and Registers as tabulated below by the undersigned from the reputed firms as per the following terms and conditions on or before 15:00 hrs of 07<sup>th</sup> September, 2021. The quotation will be opened on the same day at 16:00 hrs in the presence of the quotationer or their authorized representative, if any.

Sl. No.	Description	Qty	Unit
	<b>FORMS</b>		
1.	CWC/RD-1 form (100 pages)	130	Nos.
2.	CWC/RD-2 form (100 pages)	20	Nos.
3.	CWC/RD-3 form (100 pages)	30	Nos.
4.	CWC/RD-4 form (100 pages)	30	Nos.
5.	CWC/RD-6 form (100 pages)	30	Nos.
6.	CWC/RD-7 form (100 pages)	70	Nos.
7.	CWC/RD-8 form (100 pages)	20	Nos.
	<b>REGISTERS</b>		
1.	CWC/RD-1 Register (100 pages)	100	Nos.
2.	CWC/RD-2 Register (100 pages)	30	Nos.
3.	CWC/RD-3 Register (100 pages)	30	Nos.
4.	CWC/RD-4 Register (100 pages)	25	Nos.
5.	CWC/RD-6 Register (100 pages)	25	Nos.
6.	CWC/RD-7 Register (100 pages)	50	Nos.
7.	CWC/RD-8 Register (100 pages)	10	Nos.
8.	Discharge Field Book (100 pages)	48	Nos.
9.	Level Book(100 pages)	32	Nos.
10.	Gauge Reading Register (100 pages)	80	Nos.

**TERMS & CONDITIONS:**

1. The rates are to be quoted F.O.R destination inclusive of packing forwarding, freight, insurance, if any, at the office of the Executive Engineer, Meghna Investigation Division, CWC, Shillong-793003.
2. The rates are to be quoted in figures as well as in words. In case of discrepancies, the rate quoted in words will be treated as final. The rates are to be quoted in prescribed BoQ attached herewith.
3. The Printing paper should be of 60 GSM standards.
4. If the agency requires format for the RD forms/registers, they may contact O/o Executive Engineer, MID, CWC, Shillong through email/tel. ph. before the last date of submission. After last date of submission, no correspondence shall be entertained in this regard.

5. The quotation should be addressed to the Executive Engineer, Meghna Investigation Division, Central Water Commission, MHFCS LTD Building, 4<sup>th</sup> Floor, Nongrim Hills, Shillong-793003, Meghalaya.
6. All duties, taxes, transportation and other levies payable by the supplier/contractor under the contract shall be included in the total price.
7. The sealed cover containing the quotation should be superscribed with the words **“Quotations for supplying of Hydrological Data Forms/Registers due date on 7<sup>th</sup> September, 2021 at 15:00 Hours”**.
8. Only those firms who are using good quality of materials of reputed make need to quote their rates immediately.
9. All the corrections/ over writing should be duly attested. Else it will make the quotation disqualify.
10. All the materials should have a guarantee in all respect for a period of minimum one year from the date of supply.
11. Only those firms having GST number can be eligible to submit their quotation.
12. Indicated quantities may increase or decrease at the time of supply order as per our requirement.
13. Payment will be made by PFMS, online payment on production of bill in triplicate within 15 days from the date of completion of supply in full as per specifications or receipt of the bill whichever is later. Agency may please produce Bank account details Mandate form along with bill.
14. Validity of your quotation should be for a period of minimum 60 days from the date of opening of quotation.
15. The undersigned reserves the right to reject a part or the whole of quotation without assigning any reason thereof.
16. The supply of the materials should be completed within 30 days from the date of issue of work order.
17. TDS shall be deducted from the bill at the time of payment as per latest Govt. orders.

Executive Engineer  
MID, CWC, Shillong

**Copy for information to:**

1. The Superintending Engineer, Meghna Circle, Silchar for kind information.
2. Accounts Branch, MID, CWC, Shillong.
3. Notice Board, MID, CWC, Shillong.
4. Details of this NIQ are also available on CWC/ CPP Portal.

**BILL OF QUANTITIES (BOQ)**

Supply of RD forms and Registers under MID, CWC, Shillong:

Sl. No.	Description	Qty	Unit	Rate (in ₹)	Amount (in ₹)
	<b>FORMS</b>				
1.	CWC/RD-1 form (100 pages)	130	Nos.		
2.	CWC/RD-2 form (100 pages)	20	Nos.		
3.	CWC/RD-3 form (100 pages)	30	Nos.		
4.	CWC/RD-4 form (100 pages)	30	Nos.		
5.	CWC/RD-6 form (100 pages)	30	Nos.		
6.	CWC/RD-7 form (100 pages)	70	Nos.		
7.	CWC/RD-8 form (100 pages)	20	Nos.		
	<b>REGISTERS</b>				
1.	CWC/RD-1 Register (100 pages)	100	Nos.		
2.	CWC/RD-2 Register (100 pages)	30	Nos.		
3.	CWC/RD-3 Register (100 pages)	30	Nos.		
4.	CWC/RD-4 Register (100 pages)	25	Nos.		
5.	CWC/RD-6 Register (100 pages)	25	Nos.		
6.	CWC/RD-7 Register (100 pages)	50	Nos.		
7.	CWC/RD-8 Register (100 pages)	10	Nos.		
8.	Discharge Field Book (100 pages)	80	Nos.		
9.	Level Book(100 pages)	32	Nos.		
10.	Gauge Reading Register (100 pages)	80	Nos.		
	Total				
	GST@				
	Grand Total				

(Rupees .....  
 ..... only

GST No of the agency:

Pan No .of the agency:

(Signature of agency with seal)