



भारत सरकार  
Government of India  
केन्द्रीय जल आयोग  
Central Water Commission,  
उत्तरपूर्व अन्वेषण मंडल 1  
North Eastern Inv. Division No.I,  
रंगपुर पार्ट 1, सिलचर 9, असम



रंगपुर पार्ट 1, सिलचर 9, असम  
Rongpur Part-I, Silchar-9, Assam  
फेक्स एवं दूरभाष / Telefax-03842-223937

पत्रांक / L. No. NEID-I/HQS/W-20/ 2019-20/ 2518 - 21

दिनांक/Dated 14/11/2019

### NOTICE INVITING QUOTATION

On behalf of the President of India sealed quotations are invited by Executive Engineer, NEID-I, CWC, Silchar for 'Supply of Stationary Items (HO forms etc) for the office of Executive Engineer NEID-I, CWC, Silchar' from the bonafide and registered Suppliers/Reputed Firms/Authorized Dealers as per details below:-

Sl.No.	Description	Quantity	Unit	Quoted rate (INR)	Quoted amount (INR)
1	a) RD-1 Register (100 Pages)	44	Each		
	b) RD-1 Form (100 Pages)	44	Each		
2	a) RD-2 Register (100 Pages)	10	Each		
	b) RD-2 Form (100 Pages)	10	Each		
3	a) RD-3 Register (100 Pages)	10	Each		
	b) RD-3 Form (100 Pages)	10	Each		
4	a) RD-4 Register (100 Pages)	10	Each		
	b) RD-4 Form (100 Pages)	10	Each		
5	a) RD-5 Register (100 Pages)	10	Each		
	b) RD-5 Form (100 Pages)	10	Each		
6	a) RD-6 Register (100 Pages)	10	Each		
	b) RD-6 Form (100 Pages)	10	Each		
7	a) RD-7 Register (100 Pages)	44	Each		
	b) RD-7 Form (100 Pages)	44	Each		
8	a) RD-8 Register (100 Pages)	10	Each		
	b) RD-8 Form (100 Pages)	10	Each		
9	a) RD-9 Register (100 Pages)	10	Each		
	b) RD-9 Form (100 Pages)	10	Each		
Total quoted Amount*					
Amount in words( ) *Rate should be inclusive of all local taxes, GST etc.					

#### Terms and Conditions:-

- The quotation duly signed should reach O/o Executive Engineer, NEID-I, CWC, Silchar or before 15.30 hours of 20.11.2019 and will be opened on the same day at 16.00 hours in the presence of suppliers or their authorized representatives.
- The supply of items should be completed as per specification within 10 (Ten) days from the date of issue of Supply order.

3. The rates shall be kept valid for minimum period of 60 days from the date of opening of quotation.
4. Agency may visit the office of Executive Engineer NEID-I, CWC, Silchar for collection of samples etc.
5. The rates are to be quoted F.O.R. destination inclusive of packing, forwarding, freight, insurance, if any, at the office of the **Executive Engineer, NEID-I, CWC, Rongpur Part-I, Silchar.**
6. **The rates should be inclusive of all local taxes, GST etc.**
7. Rates of GST should be mentioned as applicable.
8. The rate of supply should be quoted both in figures as well as in words.
9. The quotation number with date of its opening has to be clearly mentioned on the top of the quotation and sealed cover.
10. Quotation may be dropped in the Tender/Quotation box kept in the office of the undersigned or may be sent by the registered post. (Marked as '*quotation for Supply of Stationary Items (HO forms etc) for the office of Executive Engineer NEID-I, CWC, Silchar*' to the undersigned so as to reach on or before the date and time stipulated for receiving the quotation. No quotation will be entertained after the stipulated time.
11. The quantities mentioned are likely to increase or decrease at the time of placing of supply order.
12. Any correction in the quotation should be clearly attested.
13. Request for any advance payment will not be entertained.
14. All taxes applicable as per rule will be deducted from the final bill.
15. The supply carried out by the firm shall be guaranteed for a period as per manufacturer policy.
16. On behalf of the President of India the undersigned reserves the right to cancel/reject in part or full or any/all the quotation without assigning any reason thereof and without any financial involvement from either side.
17. Payment will be made through RTGS on completion of supply in correct and good condition.
18. Only those firms having PAN/TIN/GST clearance certificate etc. can be eligible to submit their quotation.
19. Any quotation, which does not comply with the above guidelines, runs the risk of being rejected.
20. In case of any dispute, the decision of The Executive Engineer, NEID-I, CWC, Silchar-9 shall be final and binding on all concerned.



**(Ramavtar Verma)**  
**Executive Engineer**

Copy to (for information):

1. The Superintending Engineer, NEIC, CWC, Shillong.
- ✓ 2. The SDE (HQ), NEID-I, CWC, Silchar-9 for uploading at CPP Portal and CWC website.
3. The Accounts Branch, NEID-I, CWC, Silchar-9
4. Notice Board.