



Letter No. NEID-3/HQ-51 /2020-21/ 820-3Fब.

Date: 04.08.2020

कोटेशन आमंत्रण सूचना (NOTICE INVITING QUOTATION)

For and on behalf of the President of India, the Executive Engineer, NEID-III, CWC, Itanagar invites the sealed quotation for “Hiring of one personnel for sweeping and gardening at NEID-III, CWC Office Complex, Chimpu, Itanagar in Arunachal Pradesh” from bonafide and reputed contractor as per the terms and conditions mentioned below.

Name of the Work: “Hiring of one personnel for sweeping and gardening at NEID-III, CWC office complex, Chimpu, Itanagar in Arunachal Pradesh”

Terms & Conditions:-

1. The rates quoted should be in figures as well as in words. Any overwriting and cutting should be initialed.
2. The Quotation shall be in prescribed format as per annexure-1.
3. The quotation duly signed should reach this office on or before 15:00 hours of **11.08.2020** and will be opened on 12.08.2020 at 16:00 hours in the presence of supplier or their authorized representatives.
4. The sealed quotation cover should be super scribed with the words for “Hiring of one personnel for sweeping and gardening at NEID-III, CWC Office Complex, Chimpu, Itanagar in Arunachal Pradesh”
5. **Duration of Contract: 20-08-2020 to 31-03-2021 (for Financial year 2020-21)**
6. On behalf of the President of India, undersigned reserves the right to reject any or all the quotations and to alter the quantity without assigning any reasons thereof.
7. The rates shall be valid for 90 days minimum from the date of opening of the quotation.
8. The supply of man power should be done within 7 days from the date of issue of Work order.
9. The payment will be made through PFMS .
10. Any other rules of CPWD codes and its amendment as applicable will be binding on the successful bidder.
11. All the corrections and over writings should be duly attested.



12. Taxes as applicable will be deducted from the bill at the time of payment.
13. Canvassing whether directly or indirectly is strictly prohibited.
14. Time allowed for completion will be essence of quotation. Extension of time will be allowed only after submission of sufficient reasons of delay.
15. The firm may visit the offices where sweeping and cleaning services are to be provided.
16. The agency should be registered for providing manpower services.
17. In view of any unforeseen breakdown due to unavoidable circumstances, intended bidders may also send their sealed quotations through Registered Post/ Speed Post at the following correspondence address-

**O/o Executive Engineer, NEID-3,
CWC Complex, Chimpu,
Near VKV School, Itanagar,
Arunachal Pradesh, 791111.**

भवदीय

अखिल अखौरी
4/8/2020
(अखिल अखौरी)
अधिशायी अभियन्ता

प्रतिलिपि-

1. Accounts Branch, NEID-III, CWC, Itanagar
2. SDE (HQ), NEID-III, CWC, Itanagar

अखिल अखौरी
4/8/2020
अधिशायी अभियन्ता

Schedule for Quantity for the Work of “Hiring of one personnel for sweeping and gardening at NEID-III, CWC Office Complex, Chimpu, Itanagar in Arunachal Pradesh”

A	Rate Per Person	For One Day (Rs.)	For One Month (Rs.)
1.	Basic wages		
2.	Insurance Charges @ 3.25% per person per month		
3.	EPF Contribution @ 13%		
4.	Service Charges		
5.	Any other charges		
6.	Total Rate of One Person per month		
7.	Total Amount In Words		