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भारत सरकार/GOVERNMENT OF INDIA

केंद्रीय जल आयोग/CENTRAL WATER COMMISSION

अधिकासी अभियन्ता कार्यालय/OFFICE OF EXECUTIVE ENGINEER

मेघना अन्वेषण मंडल/MEGHNA INVESTIGATION DIVISION

MSHFC Society Ltd Building, 4th Floor, Nongrim Hills, Shillong, East Khasi Hills, Meghalaya, Pin-793003

No. MID/JE(HQ)/NIQ/2016-17/2561-63

Dated: 25th October' 2016

NOTICE INVITING QUOTATION

On behalf of the President of India, Sealed quotations are invited for supply of the following material by the undersigned from the reputed firms as per the following terms and conditions on or before 3.00 P.M of **31.10.2016**. The quotation will be opened on the same day at 3.30 P.M. in the presence of the quotationer or their authorized representative.

Sl.No	Description of Items	Quantity	Rate (Rs)	Amount (Rs)
1.	HP Laser 15 A print cartridge	1 Nos		
2.	HP Laser 88 A print cartridge	1 Nos		
3.	HP Colour Laser Jet CP 1025 Black Print Cartridge	1 Nos		
4.	HP Colour Laser Jet CP 1025 Cyan Print Cartridge	1 Nos		
5.	HP Colour Laser Jet CP 1025 Magenta Print Cartridge	1 Nos		
6.	HP Colour Laser Jet CP 1025 Yellow Print Cartridge	1 Nos		

TERMS & CONDITIONS:

1. The rates are to be quoted F.O.R destination inclusive of packing forwarding, freight, insurance, if any, at the office of the Executive Engineer, Meghana Investigation Division, CWC, Shillong-793003.
2. The rates are to be quoted in figures as well as in words. In case of discrepancies, the rate quoted in words will be treated as final.
3. The quotation should be addressed to the Executive Engineer, Meghana Investigation Division, Central water Commission, MHFCS LTD Building, IVth Floor, Nongrim Hills, Shillong-793003, Meghalaya.
4. All duties, taxes, transportation and other levies payable by the supplier/contractor under the contract shall be included in the total price.
5. The sealed cover containing the quotation should be superscribed with the words **"QUOTATIONS FOR THE SUPPLY OF PRINT CARTRIDGE" DUE DATE ON 31.10.2016 at 1530 hrs.**
6. Only those firms who are using good quality of materials of reputed make need to quote their rates immediately.
7. All the corrections/ over writing should be duly attested. Else it will make the quotation disqualify.

8. All the materials should have a guarantee in all respect for a period of minimum one year from the date of supply.
9. Only those firms having **TIN** number can be eligible to submit their quotation.
10. Indicated quantities may increase or decrease at the time of supply order as per our requirement.
11. Payment will generally be made by crossed cheque /demand draft payable at near by SBI branch within 15 days from the date of completion of supply, correct and in good condition in all respects or receipt of your bill whichever is later.
12. Validity of your quotation should be for a period of minimum 60 days from the date of opening of quotation.
13. The undersigned reserves the right to reject a part or the whole of quotation without assigning any reason thereof.
14. The supply of the materials should be completed within 30 days from the date of issue of work order.
15. TDS shall be deducted from the bill at the time of payment as per latest Govt. orders.

Sd/-
(SHRIHARI SHEKHAR)
Executive Engineer

Copy for information to:

1. The O/o The Superintending Engineer, Meghna Circle, Silchar for kind information.
2. Accounts Branch, MID, CWC, Shillong.
3. Notice Board, MID,CWC,Shillong.
4. Details of this NIQ are also available on C.P.P. Portal.