



भारत सरकार

GOVERNMENT OF INDIA

केन्द्रीय जल आयोग

CENTRAL WATER COMMISSION

सिक्किम अन्वेषण मंडल

SIKKIM INVESTIGATION DIVISION

तादोंग, गान्तोक (सिक्किम)

TADONG, GANGTOK (SIKKIM)-737102

Phone : 03592-231887 / 271059 Fax : 231887

Email : [eesid-cwc@gov.in](mailto:eesid-cwc@gov.in)**NOTICE INVITING E - TENDER**

For and on behalf of the President of India, on-line bids are invited for the Tender No: SID/Gangtok/2020-21/04 Dated: 13/07/2020 for the work of "Printing of DPR of Kalez Khola Hydro Electric Project and Water Year Book 2018-19" from reputed firms involved in this field having Annual turnover of Rs. 2.75 lakhs and above during each of the preceding three financial years. Details of the work are mentioned in **Annexure – I** attached with this document. Manual bids shall not be accepted.

The tender document may be downloaded from Central Water Commission's (CWC) Website <http://cwc.gov.in/tenders> (for reference only) and CPPP web site: <https://eprocure.gov.in/eprocure/app> as per schedule given in CRITICAL DATE –SHEET as under;

| Sl. No. | Description of the work   | Quantity                    | Estimated Cost of Work | Bid Security (EMD) | Period of completion |
|---------|---|-----------------------------|------------------------|--------------------|----------------------|
| 1       | Printing and binding of Detailed Project Report of Kalez Khola Hydro Electric Project and Water Year Book 2018-19.<br><b>Each set of DPR will consist of following 9 Books/ Volumes:</b><br><b>Volume - 0, 1 (Part-I&amp;II), 2 (Part-I&amp;II), 3, 4 (Part-I&amp;II), 5 : 9 Books and</b><br><b>Water Year Book 2018-19: 1 Book</b><br>(Detailed Specification enclosed at Annexure-I) | <b>8 Sets</b><br>(80 Books) | <b>Rs. 2,74,400/-</b>  | <b>Rs. 5,488/-</b> | <b>45 days</b>       |

**CRITICAL DATE - SHEET**

|  |   |                               |
|--|---|-------------------------------|
| <b>Date of Publishing in CPP portal</b>            | : | <b>13.07.2020</b>             |
| Documents download start date.                     | : | <b>13.07.2020 (16.00 hrs)</b> |
| Document download end date                         | : | <b>23.07.2020 (10.00 hrs)</b> |
| Bid submission start date.                         | : | <b>13.07.2020 (10.00 hrs)</b> |
| Last date & time for uploading of online tender    | : | <b>23.07.2020 (11.00 hrs)</b> |
| Date and time for Opening of on-line Technical bid | : | <b>24.07.2020 (11.00 hrs)</b> |

|  |   |
|--|---|
| Venue date and time for opening of Financial bid : | Will be intimated later to the technically qualified bidder/bidders |
|--|---|

### **GENERAL TERMS & CONDITIONS**

1. The last date of submission of bids is 23.07.2020 by 11.00 hrs. The technical bid will be opened at 11.00 hrs on 24.07.2020.

Bids shall be submitted on line only at CPPP website <https://eprocure.gov.in/eprocure/app>. Tenderers/Contractors are advised to follow the instructions to the contractors /tenderers for the e-submission of the bids online through the Central Public Procurement Portal for e-procurement at <https://eprocure.gov.in/eprocure/app>

**Bid documents may be scanned with 100 dpi** with black and white option which helps in reducing size of the scanned document.

2. **Procedure of Submission of Bids**

- a) Bids should be submitted through Central Public Procurement Portal (e- procurement) only.
- b) Manual bids shall not be accepted.
- c) The CWC reserves the right to accept or reject all or any of the bids without assigning any reason. The decision of the Executive Engineer, Sikkim Investigation Division, CWC, Gangtok would be final and binding.
- d) The tender shall be submitted online in two parts, viz., Technical Bid and Financial bid.
- e) All the pages of bid being submitted must be signed and sequentially numbered by the bidder irrespective of nature of content of the documents before uploading. The offers submitted by fax / e-mail or any other mode shall not be considered. No correspondence will be entertained in this matter.

3. **Technical Bid**

The following documents are to be furnished by the bidders along with the Technical Bid as per the tender document mentioned in the **CHECK- LIST** at **ANNEXURE-III** duly signed by the Authorized Signatory:-

- a) Copy of PAN Card
- b) Copy of GST registration No.
- c) Scanned copies of IT Returns of the firm for the preceding 3 (three) financial years starting from 2018-19.
- d) Scanned copies of Balance-sheet of the firm for each of the preceding three financial years starting from 2018-19.
- e) The bidder shall submit copies of work orders of the year 2017-18, 2018-19 and 2019-20 with at least 2 work orders each during the preceding three years starting 2019-20.
- f) In case registered with NSIC, MSME a copy of the Registration Certificate.
- g) A list of owners / partners of the firm and their telephone numbers.

**Bids received after the specified date and time, as indicated in para 1 above, will not be considered.**

**4. Eligibility conditions:**

- a. Scanned copies of Balance-sheet of the firm for each of the preceding three financial years starting from 2018-19 for ascertaining Annual Turnover of **Rs 2.75 Lakhs**.
- b. The bidder should have been in the field of binding work for the preceding three years. The bidder shall submit copy of work orders of the year, 2017-18, 2018-19 and 2019-20. Scanned list of organizations where the firm has worked or has been working with at least 2 work orders each during the preceding three years starting from 2019-20.

**5. Financial Bid**

- a. Schedule of price bid in the form of BOQXXXX.xls.
  - b. Taxes, if any, shall be quoted separately, failing which the rates quoted would be taken as inclusive of taxes and no subsequent request for addition of taxes would be entertained by this office.
  - c. The bidder shall quote rates online as shown in **ANNEXURE-II (Financial Bid format)**.
  - d. The Financial evaluation will be done on sum total of overall rates (without taxes) for all items mentioned in **ANNEXURE-I**.
  - e. The rates are to be quoted F.O.R. destination inclusive of packing, forwarding, freight, insurance, if any, at the office of the Executive Engineer, Sikkim Investigation Division, CWC, Tadong, Gangtok:737102.
6. **Cost of Tender Document: Rs. 1,000/-** (Rupees One Thousand only) online to this Division through "**Bharat Kosh**" portal (<https://bharatkosh.gov.in/>) of Govt. of India for **DDO Code 101882**. In such case, the copy of receipt conforming payment of cost of tender document must be uploaded along-with the bid document. If the firm is registered with NSIC, MSME, the organization is exempted from submission of cost of tender document on submitting the documentary proof. For other bidders, submission of cost of tender document in the prescribed form as mentioned above is mandatory in order to participate in the bid. The bids submitted without depositing the cost of tender document will be considered as invalid.
7. **EMD: Earnest Money Deposit (EMD) for Rs. 5,488/-** (Rupees Five Thousand Four Hundred Eighty Eight only) online to this Division through "**Bharat Kosh**" portal (<https://bharatkosh.gov.in/>) of Govt. of India for **DDO Code 101882**. In such case, the copy of receipt conforming payment of Earnest Money Deposit (EMD) must be uploaded along-with the bid document. If the firm is registered with NSIC, MSME, the organization is exempted from submission of EMD on submitting the documentary proof. For other bidders, submission of EMD in the prescribed form as mentioned above is mandatory. The EMD should remain valid for a period of **45 (forty five)** days beyond the final bid validity period.

The EMD of the unsuccessful bidders would be returned to them after the finalization of the tender and the EMD of the successful bidder would be released after the receipt of Performance Security. No interest on EMD or Performance Security will be payable by CWC under any circumstances.

8. **Performance Security:** The successful bidder will be required to furnish Performance Security at the rate of 5% of the contract value online to this Division through "**Bharat Kosh**" portal (<https://bharatkosh.gov.in/>) of Govt. of India for **DDO Code 101882**, within 10 (ten) days of receipt of Letter of Intent. The copy of receipt conforming payment of Performance Security must be send to this office. The Performance Security would be retained by the CWC till satisfactory completion of period of contract. The Performance Security shall remain valid till 60 (sixty) days of the completion of all contractual obligations including warranty obligation.
9. **Income Tax:** Recoverable at source from the bills, as applicable. The Bidders should furnish their permanent I.T. A/c. No. / (PAN). They are also required to furnish a certificate, as given at **ANNEXURE-IV**, to the effect that they have not been penalized or convicted for concealment of income / wealth during the preceding three years.
10. **Risk Purchase Clause:** If the firm after submission of bid and due acceptance of the same i.e. after the placement of order, fails to abide by the terms and conditions of the tender document and do not provide services as per prescribed schedule given, or at any time repudiates the contract, the CWC will have the right to forfeit the EMD, invoke the Performance Security deposited by the firm and get the work done from any other firm at the risk and consequence of the firm.

The difference of cost between the alternative arrangement and bid value of the firm will be recovered from the firm along with other incidental charges including taxes, freight and insurance, etc. In case, CWC is forced to procure the services through alternative source and if the cost is lower, no benefit on this account would be passed on to the firm.
11. **Liquidated Damages/Penalties:** If the firm fails to deliver the work ordered in full by due date, then late delivery charges will be levied and deducted from the bill at the rate of 0.25% per day of the job order price upto a period of 30 working days maximum and thereafter the order will be treated as cancelled and EMD/performance security will be forfeited.
12. **Delivery:** To be made to the Executive Engineer, Sikkim Investigation Division, Central Water Commission, Tadong, Gangtok:737102 (Sikkim).
13. **Arbitration:** Any dispute or difference whatsoever arising between CWC and the firm out of or relating to the conclusion, meaning and operation or effect of the contract or the breach thereof, shall be settled by the Arbitrator to be appointed by CWC in accordance with the provisions of Arbitration and Conciliation Act, 1996 and the award in pursuance thereof shall be binding on CWC and the firm. The venue of Arbitration shall be Gangtok.
14. **Jurisdiction:** Subject to the arbitration herein above provided, any suit or proceedings to enforce the right of either of the parties hereto, the contract shall be instituted in and tried only by the courts in Gangtok and by no other court, and both the parties hereto hereby expressly agree to submit to the jurisdiction of such court.
15. **Payment:** The payment would be released through NEFT on submission of Bank mandate form and on satisfactory completion of entire work by the firm.
16. **Force Majeure:** The firm shall not be responsible for any failure to perform due to causes beyond its reasonable control including, but not limited to acts of God, war, riots, embargoes, strikes, lockouts, act of any Government authority, delay in obtaining licenses or rejection of

applications under the statutes, power failure, accidents or disruption or operations arising out of causes not attributable to any mala fide acts of firm, fire or floods.

17. **Bid Validity :-** The bid shall remain valid for **Four months** from the date of opening of the technical bid.
18. Time for Completion of work: **45 days from issue of work order and material for printing.**
19. Hypothetical and conditional bids will not be entertained.
20. A copy of draft report after printing may be supplied to this office before final printing. Draft report may be submitted within 15 days from the date of award of work.
21. The final reports should be printed and supplied within 30 days from the date of approval of draft reports.
22. The quantity may be increased or decreased at the time of work order.
23. Printing will be on one side of the paper unless otherwise specified (like as mentioned for **Volume 5**).
24. Printing will done be in Coloured and B&W as mentioned in **Annexure-I**. Drawings will be in B&W except Index map which will be coloured.
25. *Book / Volume-0, 1 (Part – I & II), 2 (Part – I & II), 3, 4 (Part – I & II), 5 of DPR and Water Year Book 2018-19 will be having 6 blank pages at last for any correction.*
26. Drawings are to be kept folded in A4 size in such a way that they can be opened even after binding and binded.
27. The cover (front and back pages) of the document would be printed in multicolor with a background. The Ashoka logo of Government of India on cover page of the document with jacket shall be embossed in golden. The embossing of the Ashoka logo shall be done with hard pressed die with logo raised clearly. **The golden colour of the logo should not be spread out on the covers.**
28. The printed document shall be properly bound by the perfect binding after lamination having four (4) creasing so that binding paste and paper should not be seen out and paper should not come out from the binding.
29. All the copyrights of the publication will be with the Central Water Commission, Government of India. None of the contents will be revealed to any person not associated with the Report work, nor material in the Report in any form, will be shared by the successful tender with anybody, without obtaining written consent of Central Water Commission.
30. Copy of Sample report, if required can be seen in the office.
31. Clarifications, if any may be obtained from this office in writing/ E-mail before quoting.

Executive Engineer  
For and on behalf of President of India

Copy to:

1. Superintending Engineer (C), Teesta & Bhagirathi-Damodar Basin Organisation, CWC, Kolkata.
2. Superintending Engineer, Investigation Circle, CWC, Gangtok.
3. Accounts Branch, Sikkim Investigation Division, CWC, Gangtok.
4. Notice Board, Sikkim Investigation Division, CWC, Gangtok.

