

Government of India
Central Water Commission
O&M Section

3rd Floor(S), Sewa Bhawan,
R.K. Puram, New Delhi-110066
Dated 01.02.2022

Subject:- Preventive measures to contain the spread of Novel Coronavirus (COVID-19 regarding.

Please find enclosed OM No. No.11013/9/2014-Estt.A-III dated 31.01.2022 issued by Department of Personal & Training on the subject matter.

All the Chief Engineers of CWC heading the Organizations (Field including NWA as well as Headquarter) are hereby enjoined to follow these instructions scrupulously regarding their organizations for curbing the spread of COVID-19.

Vide another DoP&T's O.M. No.11013/9/2014-Estt.A-III dated 31.01.2022, it has been decided to suspend the marking of biometric attendance in Aadhar Based Biometric Attendance System in all Ministries/Departments of the Government of India, including its attached/subordinate offices, with immediate effect till 15th February, 2022 or till further orders, whichever is earlier.

This issues with the approval of Competent Authority and applicable with immediate effect.

Encl: as above

Signed by R.k.balamurugan

Date: 01-02-2022 14:59:44

Reason: Approved
(R.K. Balamurugan)

Under Secretary (O&M),CWC

To,

1. All Chief Engineer of CWC including field offices.
2. PPS to Chairman, CWC w.r.t. O/o Chairman, CWC, New Delhi.
3. PPS to Member (WP&P)/Member (D&R)/Member (RM),CWC, New Delhi.
4. PS to Secretary, CWC, New Delhi.
5. All Superintending Engineer/Directors CWC.
6. Under Secretary, CWC, New Delhi.

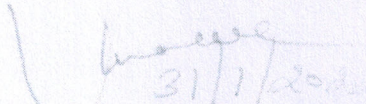
F.No.11013/9/2014-Estt.A-III
Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel & Training

North Block, New Delhi
Dated the 31st January, 2022

OFFICE MEMORANDUM

Subject: Preventive measures to contain the spread of Novel Coronavirus (COVID-19) –Attendance of Central Government officials regarding.

The undersigned is directed to refer to this Department's OM of even number dated the 3.1.2022 (copy enclosed) on the above-mentioned subject and to state that the instructions issued vide the said OM will remain in force upto 15th February, 2022 or till further orders, whichever is earlier.


(Umesh Kumar Bhatia)
Deputy Secretary to the Govt. of India

To

1. All the Ministries/Departments, Government of India.
2. PMO/Cabinet Secretariat.
3. PS to Hon'ble MoS.(PP).
4. PSO to Secretary (Personnel).
5. Sr. Tech, Director, NIC, DoP&T – for uploading.

F.No.11013/9/2014-Estt.A-III
Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel & Training

North Block, New Delhi

Dated the 3rd January, 2022.

OFFICE MEMORANDUM

Subject: Preventive measures to contain the spread of Novel Coronavirus (COVID-19) - Attendance of Central Government officials regarding.

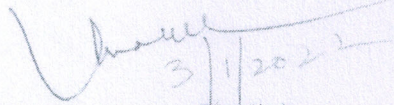
Reference : MHA Order No.40-3/2020-DM-I(A) dated the 27th December, 2021.

In view of the initial signs of surge in cases of COVID-19, the matter regulating attendance of Central Government employees has been reviewed and it has been decided as under, with immediate effect till 31st January, 2022 :-

- (i) Physical attendance of Government servants below the level of Under Secretary shall be restricted to 50% of the actual strength and the remaining 50% shall work from home. A roster may be prepared accordingly by all the Departments concerned.
- (ii) All officers of the level of Under Secretary & above are to attend office on regular basis.
- (iii) Persons with Disabilities and Pregnant women employees shall be exempted from attending office but are required to work from home.
- (iv) The officers / staff shall follow staggered timings, to avoid over-crowding in offices, as indicted below:
 - (a) 9.00 A.M. to 5.30. P.M.
 - (b) 10.00 A.M. to 6.30 P.M.
- (v) All officers/ staff residing in the containment zone shall be exempted from coming to offices till the containment zone is denotified.

- (vi) Those officers/ staff who are not attending office and working from home shall be available on telephone and other electronic means of communication at all times.
- (vii) Meeting, as far as possible, shall be conducted on video-conferencing and personal meetings with visitors, unless absolutely necessary in public interest, are to be avoided.
- (viii) All Officers/Staff have to ensure strict compliance with covid-appropriate behavior viz. frequent washing of hands/ sanitization, wearing a mask/ face cover, observing social distancing at all times.
- (ix) Proper cleaning and frequent sanitization of workplace, particularly of the frequently touched surfaces may be ensured. HoDs may also ensure non-crowding in corridors, canteens etc.

2. All Ministries/ Departments / Offices as well as the Central Government employees are directed to ensure strict compliance of instructions on COVID-appropriate behavior issued by MHA, MoH&FW and DoP&T from time to time.


(Umesh Kumar Bhatia)
Deputy Secretary to the Government of India
Tel 2309 4471

To

1. All the Ministries/Departments, Government of India
2. PMO / Cabinet Secretariat.
3. PS to Hon'ble MoS(PP).
4. PSO to Secretary (Personnel).
5. Sr. Tech. Director, NIC, DoP&T – for uploading on website.

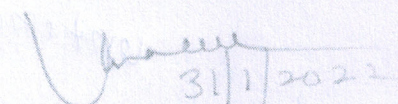
F.No.11013/9/2014-Estt.A-III
Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel & Training

North Block, New Delhi
Dated the 31st January, 2022

OFFICE MEMORANDUM

Subject: Preventive measures to contain the spread of Novel Coronavirus (COVID-19) –Biometric attendance regarding.

The undersigned is directed to refer to this Department's OM of even number dated the 3.1.2022 on the above-mentioned subject and to state that the biometric attendance shall remain suspended till 15th February, 2022 or till further orders, whichever is earlier. It is reiterated that the employees shall mark their attendance in the Attendance Registers to be maintained manually. All the Heads of Departments shall also ensure that all employees wear masks, at all times, and continue to follow COVID-appropriate behavior strictly.


(Umesh Kumar Bhatia)
Deputy Secretary to the Govt. of India

To

1. All the Ministries/Departments, Government of India.
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