

## प्रौद्योगिकी विकास बोर्ड

(विज्ञान और प्रौद्योगिकी विमाग के अधीन संविधिक निकाय) भारत सरकार

## TECHNOLOGY DEVELOPMENT BOARD

(A Statutory Body Under Department of Science and Technology)

Government of India

File no: 11017/1/2023- Admin

Dated: 3rd March, 2023

## OFFICE MEMORANDUM

Subject: Filling up of one Vacancy for the post of Personal Assistant in Technology Development Board in Pay Level 6 on Deputation / absorption basis in TDB.

The undersigned is directed to say that one post of Personal Assistant is proposed to be filled up on deputation/ absorption basis in Technology Development Board (TDB). The pay of the selected official on deputation will be regulated in accordance with the Department of Personnel and Trainings No. 6/8/2009-Estt. (Pay II) dated 17<sup>th</sup> June, 2010 as amended from time to time.

- 2. The last date of submission of application is 21<sup>st</sup> April, 2023, 5.00 PM. The application format and details of pay scale, qualifications, experience, age limit and other requirements etc may be downloaded from the DST / DoPT website. www.dst.gov.in or <a href="http://persmin.gov.in/DOPT.asp">http://persmin.gov.in/DOPT.asp</a> or TDB website www.tdb.gov.in.
- 3. Candidates who volunteer for the post will not be permitted to withdraw their names later on. Nominations should be accompanied by the requisite personal data as given in the application form, along with vigilance clearance, integrity certificate and attested copies of ACRs / Performance Report for the last five years. Those applications without the mandatory documents will not be considered. The curriculum vitae, duly supported by documents will be assessed by the Selection Committee while selecting the candidate for appointment to the post on deputation basis.
- 4. A Government servant holding post in higher level of pay will not be eligible to apply for the post in term of DoPT's OM referred to above.
- 5. It is requested that the vacancy may be given wide publicity and applications of eligible officials, who are willing to be considered and whose services can be spared immediately, if selected, may please be sent to the Under Secretary, Technology Development Board, Department of Science & Technology, Block-II, 2<sup>nd</sup> Floor, Technology Bhawan, New Mehrauli Road, New Delhi-110016, so as to reach TDB before the last date.

(Smriti Tripathi) Under Secretary

To,

- 1. The Secretary, All Ministries/ Departments of Govt. of India (as per standard list)
- 2. The Chief Secretary, States and Union Territories (as per standard list)
- 3. Notice Board/Guard File
- 4. Secretary, DST.
- 5. NIC, DST with a request to place it on DST Website for a period of six weeks from the date of publication of the vacancy in the Employment News / Rozgar Samachar.
- 6. NIC cell of DoP&T for posting it on DOP&T website (under the heading 'Vacancies in Autonomous Organizations Technical Director, NIC, Room No 11A, North Block New Delhi-110001.