

Reminder II
Most Immediate
Time Bound Matter



भारत सरकार/ Government of India
केंद्रीय जल आयोग/ Central Water Commission
स्थापना छ: अनुभाग/ Establishment VI Section

**Third Floor(S), Sewa Bhawan,
R.K. Puram, New Delhi-66.**

Dated, the August, 2023

Office Memorandum

Subject: Confirmation/clearance of the probation period of the officials in the grade of Junior Engineer (Civil & Mechanical)-regarding.

Ref: CWC's OM A-31015/2/2023-ESTT-VI dated 15-05-2023 & reminder dated 04-07-2023

The undersigned is directed to draw the attention of all concerned Superintending Engineers (Co-ordn.) to the subject matter of confirmation/clearance of the probation period of officials in the grade of Junior Engineer (Civil & Mechanical).

It is mentioned that despite reminder dated 04-07-2023, the submission of Assessment Reports for the first and second years of junior engineers' service remains pending, causing a significant delay in the evaluation process. It is also mentioned that the vigilance clearance, which was initially provided, is going to expire soon, further complicating the confirmation process.

Needless to say that timely submission of the required documents is of utmost importance to expedite the probation evaluation process and facilitate the confirmation/clearance of the probation period of these officials. Further, non-receipt of complete assessment reports in time will not only result in delayed confirmation of these officials but also affects their morale.

In view of the above, all concerned Superintending Engineers (Co-ordn.) are earnestly requested to accord the highest priority to the matter and ensure submission of the following documents **within 15 days of the issue of this letter** :

a) Assessment Reports for the first and second years of service for each Junior

Engineer under your jurisdiction, as per Annexure I.

b) Any other relevant documents as specified in Annexure II.

The aforementioned documents should be sent through email to **estt6@nic.in**.

(Seema Juneja)
Under Secretary

To,

- 1. The Superintending Engineer (C), BBO, CWC, Guwahati.**
- 2. The Superintending Engineer (C), BOBO, CWC, Shillong.**
- 3. The Superintending Engineer (C), C&SRO, CWC, Coimbatore.**
- 4. The Superintending Engineer (C), IBO, CWC, Chandigarh.**
- 5. The Superintending Engineer (K&CC), KGB0, CWC, Hyderabad.**
- 6. The Superintending Engineer (C), M&ERO, CWC, Bhubaneswar.**
- 7. The Superintending Engineer (C), MSO, CWC, Bangalore.**
- 8. The Superintending Engineer (C), YBO, CWC, Delhi.**

