

I/190712/2024



भारत सरकार/ Government of India
जल शक्ति मंत्रालय/Ministry of Jal Shakti
जल संसाधन, नदी विकास एवं गंगा संरक्षण विभाग/ DoWR, RD &GR
केंद्रीय जल आयोग/ Central Water Commission
स्थापना छ: अनुभाग/ Establishment VI Section

तीसरी मंजिल (दक्षिण), सेवा भवन,
आर.के. पुरम, नई दिल्ली-66.
Dated 4th Dec, 2024

OFFICE MEMORANDUM

In connection with the ensuing rotational transfer in 2025, Junior Engineers (C&M) who desire consideration of their requests for transfer are given an opportunity to indicate their preferences for place of posting of their choice (not more than 3 regions) in the attached proforma. Normal period of stay at a station is 3 years and in case of North East regions it will be 3 years for officers who have completed less than 10 years' service before getting posted in North-East and for others it will be 2 years. Option for transfer if exercised before completion of 3 years (2 years in case of NE if applicable) of stay at a place can be considered as request for transfer at own cost and needs to be mentioned clearly while giving options by the applicant. However, keeping in view the exigencies of work and administrative requirements, postings may be made to any office.

2. Junior Engineers who have completed/will complete their tenure by **31.07.2025** may exercise their option for specific region (Chief Office) but not specific office. In case transfer is required to places within the same region, officers may send their choices to the concerned Chief Engineer and they need not send the same to CWC Hqrs.

3 . In view of above, the request for transfer/option for choice organisation may be forwarded in the given proforma, **through proper channel** to the Under Secretary (Estt.VI) **latest by 20.12.2024 through e-mail (estt6@nic.in)**. Applications received at the CWC Hqrs from the concerned SE (C) after the cut-off date will not be considered. Also, no action will be taken on applications directly submitted by JEs unless it is routed through proper channel and received at the CWC Hqrs within the stipulated time frame.

4. The choices exercised will be taken into consideration as far as possible. It is also informed that place of the posting within the organisation is decided by the concerned Chief Engineer of the Organisation. Moreover, this office shall not consider request for change in the Organisation after issuance of transfer/posting order based on the choices of the officer.

5. This Office Memorandum (OM) may be given wide publicity among the Junior Engineers (C&M) of CWC.

(Sumitra Toppo)
Under Secretary
Tel.No.29583356

Copy to (Through CWC website):

I/190712/2024

1. All Chief Engineer, CWC
2. All superintending Engineers
3. Director, PCP Dte/RDC-I&II/Training Dte/RMCD/SMD, CWC New Delhi.

PROFORMA FOR INDICATING CHOICE STATION/REGION FOR TRANSFER

1. Name :
2. Designation :
3. Date of Birth :
4. Date of Joining Service in CWC :
5. Date of superannuation :
6. Declared Home Town :
7. Place of present posting and since when posted:
8. Details of previous posting since appointment in CWC:
9. Choice stations/regions:
 - 1.
 - 2.
 - 3.

(Choice of station will be considered as far as possible subject to administrative requirements/exigencies and provisions of transfer policy)

10. On request at own cost/On turn:
11. Any specific information which the official wishes to furnish:

Place

Signature

Date