

No.1/11/2019-E.III/ 673.
Government of India
Ministry of Jal Shakti Wate Resources, RD&GR
Central Water Commission

.....
3rd Floor (s), Sewa Bhawn,
R.K.Puram, New Delhi-110066
Dated the 17, Dec., 2020

✓ To

The Duptey Director
Office of The Chief Engineer
Teesta & Bhagirathi Damodar Basin Org.
Central Water Commission
Salt Lake-Kolkata-700106

Subject :- LTC (Home Town) for the Year 2020 in respect of Shri Saurabh Kumar,
AEE, Teesta & Bhagirathi Damodar Basin Org., CWC, Salt Lake-Kolkata-
Admissibility- regarding.

I am to refer to your letter No.TBS/Estt-19/2019 dated 10.12.2020 on the subject above and to say that Shri Saurabh Kumar, AEE, Teesta & Bhagirathi Damodar Basin Org., CWC, Salt Lake-Kolkata- is eligible for availing (Home Town) LTC for the year 2020 to Visit Kolkata to Patna & back.

It is requested that after passing the LTC bill, the following details be furnished to the Commission for making necessary entries in the Service Book :-

1. Block year of LTC claimed.
2. Total amount of bill passed.
3. Members of the family for whom LTC is claimed.
4. Bill number & date.
5. Place of visit.
6. Date of commencement of journey.

Yours faithfully,


(SEEMA JUNEJA)
SECTION OFFICER