



भारत सरकार

Government of India

जल संसाधन, नदी विकास एवं गंगा संरक्षण मंत्रालय

Ministry of Water Resources, River Development & Ganga Rejuvenation

अधिशायी अभियंता का कार्यालय
माही मंडल
केन्द्रीय जल आयोग
गांधीनगर



Office of The Executive Engineer
Mahi Division
Central Water Commission
Gandhinagar

पत्रांक : 9/04/2016/HQ-MD/ 3450-55

दिनांक : 11-7-2017

कोटेशन आमंत्रण सूचना

Notice Inviting Quotation

NIQ No: CWC/08/2017-18/MD/GNR Dated: 11/07/2017

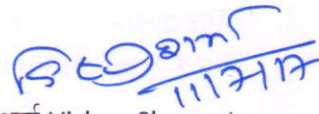
On behalf of President of India sealed quotations are invited by the Executive Engineer, Mahi Division, Central Water Commission,, third Floor, Narmada Tapi Bhawan, Sector-10A, Gandhinagar for the supply of printer cartridge & Toner for Ricoh photo copier machine from the bonifide suppliers, dealers, who fulfils the following terms & conditions laid below:

निबंधन व शर्तें (Terms and conditions):

1. The quotations along with brochure confirming to specification duly signed should reach this office on or before **24.07.2017 up to 15.00 hrs** and will be opened same day at 16:00 hours in the presence of the supplier or their authorized representatives whom so ever will remain present at their own cost at the time of opening.
2. The sealed cover should be Super scribed with words " **Quotation for Supply of printer cartridge**"
3. Quotations shall be submitted in prescribed proforma enclosed with this NIQ in letter pad of the Agency.
4. On behalf of President of India, the undersigned reserves the right to reject any or all the quotations without assigning any reasons thereof.
5. The quantity will be decreased or increased at the time of supply order for which the agency should bind to supply the goods on quoted rate.
6. Rates should have a valid period up to 90 days from the date of opening of quotation.
7. The supply should be completed within 10 (ten) days from the date of the issue of supply order in the office of the Executive Engineer, 3rd floor, Narmada Tapi Bhawan, sector-10A, Gandhinagar-382010.
8. The materials should be of standard quality & as per specifications and free from any defect. If found not suitable the same shall be asked for replacement at the cost and risk of the supplier.
9. Intimation of unsuccessful quotation will not be given to concerned firms and the quotationers shall have no claim of any nature on this office.

10. Pre-stamp receipt bill in duplicate should be submitted after completion of successful supply of materials and payment will be released only after the receipt of materials in good and satisfactory condition at our end through A/c Payee cheque/demand draft.
11. In case if the firm fails to supply the materials, as per the specifications / requirements and terms and conditions after quoting the rates for items then supplier is likely to be recommended for black listing in concerned departments.
12. All cuttings / Overwriting should be countersigned /initialled
13. **Taxes as applicable** will be deducted at the source from the bill at the time of payment.
14. The rates quoted should indicate all taxes, Transport charges etc separately if any applicable or otherwise rates may be quoted including all charges, taxes etc. and no claim is accepted for these charges/taxes separately in other forms.
15. Canvassing in any form whether directly or indirectly is strictly prohibited.
16. Time allowed for completion of supply will be important in quotation. Extension of time will be allowed only after submission of sufficient reason of delay.
17. The rates & amount shall be quoted in figure as well as in words.
18. In case of any dispute, the decision of undersigned will be final and binding
19. The agency shall have valid PAN. Self attested copy the same shall be submitted with quotation.
20. The agency shall have valid GST Registration number. Self attested copy the same shall be submitted with quotation.
21. Supply order will be given partly or fully as per discretion of undersigned.
22. An amount of Rs 800.00 (Rupees eight hundred) only by demand draft in favour of "EXECUTIVE ENGINEER, MAHI DIVISION ,CWC, GANDHINAGAR" should be deposited along with the quotation as Earnest money Deposit (EMD).
23. Quotation received without EMD, Copy of PAN card, GST registration is summarily rejected.
24. In case of any dispute, the decision of undersigned will be final and binding.
25. Any other rules of CPWD codes and its amendment as applicable will be binding on the successful bidder.

Encl: Schedule of quantity


 (विष्णु शर्मा Vishnu Sharma)
 अधिशासी अभियंता Executive Engineer

Copy to:-

1. The Superintending Engineer(C), NTBO, CWC, Gandhinagar.
2. The Superintending Engineer, HOC, CWC, Gandhinagar.
3. Assistant Account Officer, Mahi Division, CWC, Gandhinagar.
4. Sub-divisional Engineer, NWRSD, CWC, Himmatnagar.
- ✓ 5. JE (HQ), Mahi for information and upload the NIQ in CWC tender portal & e- procurement portal.
6. Notice board, Mahi Division, CWC, Gandhinagar.

SCHEDULE OF QUANTITIES

NIQ No. CWC/08/2017-18/MD/GNR Dated: 11/07/2017

Name of Supply: Supply printer cartridge & Toner for Ricoh photocopier machine in the office of the Executive Engineer, Mahi Division, CWC, Gandhinagar at 3rd Floor, Narmada Tapi Bhawan, CWC, Gandhinagar.

क्रमांक /SNo	विवरण (सप्लायर का नाम /Description of Item & specifications)	मात्रा/Qty	रेट /Rate (Rs) In figure & words	कुल रकम/ Amount (Rs) In figure & words
1	HP Cartridge No. CC-388 A (Black)	3 no		
2	HP Cartridge No. 12 A (Black)	4 no		
3	HP 932 Black XL Office jet ink cartridge	1 no		
4	HP 933 Cyan XL Office jet ink cartridge	1 no		
5	HP 933 Magenta XL Office jet ink cartridge	1 no		
6	HP 933 Yellow XL Office jet ink cartridge	1 no		
7	Ricoh Toner type 1230D for photocopier machine, Model No. MP-2001L, Ricoh	3 no		
GRAND TOTAL				

(Rupees)

I shall read all the terms and conditions of the NIQ No. CWC/08/2017-18/MD/GNR Dated: 11/07/2017 and accept all the terms and conditions of this NIQ, for which I have quoted the above rates towards supply of printer cartridge & Toner for Ricoh photocopier.

Signature of quotationer with seal:

Address:

Phone No:

Fax No:

Email Address: