

I/78660/2021

Government of India
Central Water Commission
Estt-IX

3rd Floor(S), Sewa Bhavan,
R.K.Puram, New-Delhi 110066

Dated: 9 December, 2021

CIRCULAR

Subject: Three day Training Program on Sensitization of Government Functionaries on issues relating to Minorities from 7-9 March, 2022-reg.

Please find attached herewith ISTM's letter no. Y-2205/1/2021-Coord on the above cited subject, scheduled as under:

Name of Workshop	Conducting Institute	Date of Training	Last date of receipt of Nominations in Estt-IX section	Eligibility
Three day Training Program on Sensitization of Government Functionaries on issues relating to Minorities	ISTM	7.3.2022-9.3.2022	14.12.2021	Central Government Employees

2. Interested eligible officers/officials may send their nominations, also fulfilling the other criteria mentioned in ISTM's above said training programme, to this section, not later than 14.12.2021.

Encl: As above



(R. Mahalakshmi)
Section Officer
Tel-011-29583314



File No. Y-2205/1/2021-Coord

भारत सरकार / GOVERNMENT OF INDIA
सचिवालय प्रशिक्षण तथा प्रबन्ध संस्थान
INSTITUTE OF SECRETARIAT TRAINING & MANAGEMENT
(एक आईएसओ 9001:2015 संस्था / AN ISO 9001:2015 INSTITUTION)
कार्मिक एवं प्रशिक्षण विभाग / DEPARTMENT OF PERSONNEL & TRAINING
कार्मिक लोक शिकायत और पेंशन मंत्रालय / MINISTRY OF PERSONNEL PUBLIC GRIEVANCES & PENSIONS

Dated: 06th December, 2021

To

The Secy. to the Govt. of India (All Ministries / Departments)

All Attached & Subordinate Offices

All State Governments / All Union Territories

The Central Vigilance Commission / Election Commission
of India / UPSC

Subject: Three-day Training Programme on Sensitization of Government functionaries on issues relating to Minorities from 7th to 9th March, 2022.

Sir / Madam,

The Training Programme on Sensitization of Government functionaries on issues relating to Minorities for Employees of Central & State Governments under State Category Training Programme (SCTP) sponsored by DoPT will be held at ISTM from 7th to 9th March, 2022.

2. Details of the programme i.e. objectives of programme, its content, eligibility conditions, procedure for nomination and other information relating to the programme and facilities available are indicated at Annexure-I.

180785/2021/ESTT-IX

3 Nomination form for the course may be filled online at http://www.istm.gov.in/home/online_nomination_form. It may kindly be noted that it is mandatory to fill the form online. However, the nominees must ensure that his/her nomination is cleared by his/her sponsoring authority. The sponsoring authority letters may be sent separately by post. Alternatively, the participants may also mail scanned copies of their nomination after getting signed by their sponsoring authority to the e-mail id provided below.

4. Only such officers should be nominated who can attend the programme on whole time basis. While making nominations the level and type of participants as indicated in Annexure-I may kindly be borne in mind. An officer who has already attended similar programme conducted by ISTM should not be nominated for this programme. Nominations of eligible officers complete in all respect should reach the undersigned latest by **4 February,2022**.

5. Only such candidates, whose nominations are accepted for the Training Programme by the Institute of Secretariat Training & Management, would be allowed to join the course. It is, therefore, reiterated that nominees should be relieved only after acceptance by the Institute. The acceptance of nomination letter will be uploaded in ISTM website www.istm.gov.in, one month prior to starting of the course and no separate communication by post would be issued.

Yours faithfully,
sd/-

(R K Kundi)

Faculty Consultant & Course Director

Tel No: 011-26737609

Email ID: rajeev.kundi@nic.in

Encl: Annexure - I

ANNEXURE-I

COURSE INFORMATION SHEET

COURSE INFORMATION SHEET	
Title	Three-day Training Programme on Sensitization of Government functionaries on issues relating to Minorities
Course Code	SCTP-MI-04
Duration	3 days [7 th to 9 th March,2022]
Objective of the Course	Sensitization of Government functionaries on issues relating to Minorities
Methodology	Lecture - Case Studies - Discussion on actual problems faced in dealing with specific cases..
Eligibility Condition	Central and State Government employees.
Course Capacity	25-30
Course Fee & other Expenses	The programme fee, boarding, lodging etc. shall be sponsored by DoP&T under SCTP.

NOTE: Names of Candidates whose nominations are accepted by ISTM will be displayed on the website of ISTM i.e. www.istm.gov.in. They may be relieved only after display of their name on the website of ISTM. **No separate communication by post would be issued by ISTM and therefore the Sponsoring Authority/Participants are advised to check the website of ISTM regularly i.e. www.istm.gov.in.**