

Government of India
Central Water Commission

4th Floor, Sewa Bhawan,
R.K. Puram, New Delhi – 66
Dated the June, 2020.

OFFICE MEMORANDUM

Sub.: Grant of 1st, 2nd and 3rd financial upgradation to AD-II/SDE, CWC.

I am directed refer to OM no. no. 26/1/2020-Estt.V/120-121 dt. 23.01.2020 wherein the SE (c) of various field offices were asked to forward the Check List of the AD-II whose MACP maturing for the period upto 31st March 2020 from their respective Offices. In this regard, it is stated that only 4 checklists had been forwarded. Further, due to prevailing COVID-19 crisis, the Meeting of the Department Screening Committee (DSC) for grant of 1st, 2nd and 3rd financial upgradation under MACPs, 2009 for the cases maturing upto 31.03.2020 could not be convened.

2. Now all up-gradation cases maturing up-to 30th September, 2020 (tentative list enclosed) are proposed to be placed before the DSC for consideration. The list has been prepared as per records available in CWC, HQ. However, if any addition or deletion is required, the same may be informed in order to enable us to take up each eligible case and in case of addition the requisite information may be sent in prescribed proforma.

3. It is, therefore, requested that the information as asked in the enclosed check list in respect of all the eligible AD-II/SDE may be submitted to Estt.V Section, CWC by 22.6.2020 on through email **estt5@nic.in**. It is also requested that following documents should be attached with checklists:

a) scanned copies of certified photocopies of **relevant entries** from service book like date of grant of 1st /2nd financial upgradation, Major/minor penalty if any, extra ordinary leaves, Suspension period, dies non period etc..

b) Vigilance Clearance from field.

Checklists without such enclosures would not be considered. It may please be noted that in case the Check List is not received by the above date, the DSC Meeting shall be convened without considering the name of concerned candidate and recording the above fact, for which Estt. V Section shall not bear any responsibility.

4. **All Chief Engineers/Superintending Engineers are requested to send the compiled Check List only in the enclosed prescribed proforma pertaining to the field units under their control via e-mail (Estt5@nic.in) only. Check list received from Chief Engineers/Superintending Engineer: will only be entertained.**

5. Further, in case the name of any eligible candidate had been left in previous DSCs, the checklist of the same may be sent to Estt V section via e-mail to Estt5@nic.in.

Encl.: As above.

(RATNAKAR YADAV)

UNDER SECRETARY (E.V)
Tel. No. 011-29583304
Fax No. 011-29583327

To

1. All Chief Engineers/Superintending Engineers/Directors in the field Offices of Central Water Commission – via CWC website.
2. All eligible AD-IIs/SDEs via CWC website.

**CHECK LIST FOR CONSIDERING CASES FOR 1ST, 2ND AND 3RD FINANCIAL
UPGRADATION UNDER MACP SCHEME**

PART – I

PERSONAL DETAILS

1.	Name & Designation	
2.	Present Pay Band	
3.	Present Grade Pay	
4.	Grade/Post and pay scale in which appointed as direct recruit and date of regular appointment	
5.	Due date for grant of 1 st , 2 nd & 3 rd ACP/MACP	1 st _____ 2 nd _____ 3 rd _____
6.	Date of grant of 1 st /2 nd /3 rd ACP/MACP	1 st _____ 2 nd _____ 3 rd _____
7.	If not granted 1 st /2 nd /3 rd financial up gradation on the date of eligibility, reason there of	
8.	Any other details	

PART – II

1.	Integrity	
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2.	Dies-non period, if any	
3.	Suspension period, if any	
4.	Any other details	

Signature of the concerned
SE/EE/Controlling officer
Name: _____

Designation: _____

Stamp: _____

NOTIONAL ELIGIBILITY LIST *

S. No.	Name	Date of Birth	Date of Commencement of service	Date of regular appointment to the grade	Present place of posting
1	Ramesh Chandra	12-Jan-63	23-Oct-89	31-Mar-15	GFCC, Patna
2	Durgendra Singh	08-Jan-60	26-Oct-89	01-Apr-15	WP&P Wing, CWC HQ
3	Vinod Kumar Sharma	16-Jan-60	27-Oct-89	29-Apr-15	WP&P Wing, CWC HQ
4	K. Surchandra Singh	01-Jan-62	30-Oct-89	20-Apr-15	B&BBO, Shillong
5	K.U. Laskar	11-Jan-62	30-Oct-89	18-Apr-15	B&BBO, Shillong
6	M.G. Dhar	03-Jan-63	01-Nov-89	10-Apr-15	WP&P Wing, CWC(HQ)
7	Ashok Kumar Deb	01-May-60	01-Nov-89	07-Jul-15	BID, Bhutan
8	Yaqoob Ahmed	02-Aug-61	15-Nov-89	29-Jul-15	WP&P Wing, CWC HQ
9	Rajinder Mohan Saxena	01-Jan-61	16-Nov-89	06-Jul-15	D&R, CWC HQ
10	Md. Anis Ahmad	23-Apr-63	17-Nov-89	01-Jul-15	GFCC, Patna
11	L. Hiramani Singh	01-Aug-64	21-Nov-89	15-Jul-15	B&BBO, Shillong
12	S.S. Nath	12-Jan-63	02-Dec-89	29-Jul-15	HRM Wing, CWC HQ

*** in case the name of any eligible candidate had been left, the checklist as per above proforma of the same may be sent to Estt V section via e-mail to Estt5@nic.in.**