

No.A-49011/3/2016-Estt.IV/-210
Government of
Central Water Commission
(Establishment-IV Section)

R. No.303, Sewa Bhawan
R.K. Puram, New Delhi-66

Dated the, 15th May, 2017
17

Subject: Various orders/office memorandums/corrigendums/notifications/letters etc.

The following Orders/ Office Memorandums/ Corrigendum/Notification/Letter (Total 04 Nos.) are enclosed herewith for information and guidance of all concerned in the matter:

Sl. No.	Letter No. & Date	Relative Ministry/Deptt.	Subject
1.	O.M. No. Nil/dt. 14.3.2017 MoWR, RD & GR	O.M.No.14/6/2014-IFD(Part). Dated 3.5.2016 MoWR, RD & GR	Booking of air ticket through authorised agencies/permission to travel by Airlines other than Air India- Instructions- regarding.
2.	O.M.No.A-43012/01/2017- E.XII/167(E)/dt. 21.3.17 CWC(Estt.XII Section)	O.M.No.6/31/Tech-Misc/2015- RMCD/4649, dt. 31.12.2015 CWC(RMCD)	Office days and timing/working hours for staff of CWC including work charged staff posted in offices- regarding.
3.	O.M.No.1/3/2008-E.II(B), dt. 7.4.17 M/o Finance(Deptt. of Exp.	-	Rate of Dearness Allowance applicable w.e.f. 1.7.2016 and w.e.f. 1.1.2017 to employees of Central Government and Central Autonomous Bodies continuing to draw their pay in the pre-revised pay scales as per 5 th Central Pay Commission.
4.	No.F.12011/12/2017-Coord, dt. 25.4.2017 MoWR, RD & GR	O.M.No.1/3/2008-E.II(B)/dt.7.4.17 M/o Finance(Deptt. of Expenditure)	Rate of Dearness Allowance applicable w.e.f. 1.1.2017 to employees of Central Government and Central Autonomous Bodies continuing to draw their pay in the pre-revised pay scale/grade pay as per 6 th Central Pay Commission.

Encls.: As above.(Enclosures are available at CWC Web Portal(Circular)).


(RAHUL RANBIR SINGH)
Under Secretary

Copy to :

1. PSO to Chairman, CWC,
2. PPS to all Members of CWC,
3. All Chief Engineers in Head(Q) and Field Offices, CWC through Web Portal of CWC(Circular).
4. All Superintending Engineers in Field Offices, CWC through Web Portal of CWC(Circular).
5. PS to Secretary, CWC.
6. PS to Jt. Secretary(F), CWC.
6. Director,E-I, CWC.
7. Account Officer, CWC,
8. All US/All Estt. Sections/Directorates of CWC.

S.No. 13 (R)

Government of India
Ministry of Water Resources, River Development & Ganga Rejuvenation

Shram Shakti Bhawan, Rafi Marg,
New Delhi, dated 14th March, 2017

OFFICE MEMORANDUM

Subject: Booking of air ticket through authorised agencies/permission to travel by Airlines other than Air India -Instructions- reg

The undersigned is directed to invite attention to this Ministry's O.M. of even number dated 03.05.2016 (copy enclosed) on the aforesaid subject. This *inter alia* also contained instructions for booking of tickets for the journey from authorized agents only viz Balmer & Lawrie & Co., Ashoka Travels and IRCTC. It may be noted that restriction for booking by authorised agents is applicable even where tickets are booked for travel by national carrier. It is observed that the applications received in IFD seeking relaxation to travel by Airlines other than Air India, are not as per the guidelines issued by the IFD vide the aforesaid OM. Instance have also come to notice where tickets have been booked from various web booking sites. A copy of the directions issued is re-circulated as per enclosures for information and compliance.

It is requested that all the SMDs/organisations may circulate the guidelines to offices/organisations under their control with advice to inform their subordinate offices, for wider circulation and smooth procedure. **It is reiterated that**

- The application should be in the prescribed proforma (Appendix-B) with all required documents including tour approval, proof of non-availability of tickets etc.
- Where applications are being sent on e-mail, these are not be sent on email-id of JS&FA or other IFD officers but on designated email i.e. rtpa-mowr@nic.in
- Tickets for the journey should be booked from authorized agents only viz Balmer & Lawrie & Co., Ashoka Travels and IRCTC.

3. Relaxation on account of ignorance/unawareness about the issued guidelines would not be entertained or responded to.

4. This issues with the approval of JS&FA.

(Vijay Srivastava)
Under Secretary (IFD)
Tel. 23719302

Encl: As stated.

To,

All Wing/Organisations heads (as per list attached)

Ministry of Water Resources

- Joint Secretary (Admn), Ministry of Water Resources, Shram Shakti Bhavan, New Delhi
- Joint Secretary (PP), Ministry of Water Resources, Shram Shakti Bhavan, New Delhi
- Mission Director, National Water Mission, CGO Complex, Lodi Road, New Delhi.
- ADG(Statistics), Ministry of Water Resources, Lok Nayak Bhavan, Room No.6, Khan Market New Delhi- 10003.
- Commissioner(SPR), Ministry of Water Resources, Shram Shakti Bhavan, New Delhi
- Commissioner (FM), Ministry of Water Resources, Block 11, 8th Floor, C.G.O. Complex, New Delhi-110003

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2/4/17


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7. Commissioner(Indus), Ministry of Water Resources, Block 11, 8th Floor, C.G.O. Complex, Lodhi Road, New Delhi-110003
 8. Commissioner(B&B), Ministry of Water Resources, Block 3, 2nd Floor, Near ITBP Building, C.G.O. Complex, New Delhi-110003
 9. Commissioner (CAD), Ministry of Water Resources, New Delhi
 10. Economic Advisor, Ministry of Water Resources, Shastri Bhavan, New Delhi

Attached/subordinate Offices and Organisations of Ministry of Water Resources

1. Chairman, Central Water Commission, Sewa Bhawan, R.K. Puram, New Delhi.
2. Director General, National Mission for Clean Ganga (NMCG), Rear Wing, 3rd Floor, MDSS Building 9, CGO Complex, Lodi Road, New Delhi-110003
3. Chairman, CGWB, Jamnagar House, New Delhi.
4. Director General, National Water Development Agency, Community Centre, Saket, New Delhi-110017.
5. Director, NIH, Jalvigyan Bhawan, Roorkee – 247667 Uttaranchal).
6. Chairman, Brahmaputra Board, Basistha, Guwahati 781029 (Assam)
7. Director, CWPRS, P.O. Khadakwasla, Pune – 411024
8. Director, CSMRS, Hauz Khas, New Delhi
9. Chairman, GFCC, Sinchai Bhawan, 3rd Floor, Patna – 800015 (Bihar)
10. Member, Upper Yamuna River Board, Wing No.4, GF, West Block-1, R.K. Puram, New Delhi.
11. Chief Engineer, NWA, Central Water Commission, Pune-411024.
12. Chief Engineer, Betwa River Board, Nandanpura, Jhansi – 284003 (UP).
13. Member Secretary, Polavaram project Authority, Krishna Godavari Bhawan, H.No. 11-4-648, (1st floor), AC Guards, Hyderabad- 500 004
14. Director, NERIWALM, Dolabari, Tezpur, Assam-784001.
15. Executive Member, Narmada Control Authority, Vijay Nagar, Indore-452010.
16. Bansagar Control Board, Bansagar Colony, Rewa-486005 IMP)
17. Sardar Sarovar Construction Advisory Committee, A-Block, 4th Floor, Narmada Bhawan, Indira Avenue, Vadodara-390001.
18. Registrar, Ravi and Beas Water Tribunal, Trikar Bhawan, Bikaji Kama Place, New Delhi.
19. Registrar, Krishna Water Disputes Tribunal, Trikar Bhawan, Bikaji Kama Place, New Delhi.
20. Registrar, Mahadayi Water Disputes Tribunal, Janpath Bhawan, Janpath, New Delhi
21. Registrar, Vansadhara Water Disputes Tribunal, V Floor, Moan Singh Place, Baba Kharak Singh Marg, New Delhi.
22. Registrar, Cauvery Water Disputes Tribunal, A-Wing, IV Floor, Janpath Bhawan, Janpath, New Delhi.
23. Krishna River Management Board, Irrigation and CAD Department, 2nd Floor, Yerra Manzil, Hyderabad-500082.
24. Godavari River Management Board, Irrigation and CAD Department, 2nd Floor, Yerra Manzil, Hyderabad-500082
25. Controller of Accounts, Ministry of Ministry of Water Resources, River Development & Ganga Rejuvenation, Shastri Bhawan, New Delhi

Copy along with enclosures also to:

1. PS to Hon'ble Minister(WR, RD&GR)
2. PS to Hon'ble MOS(WR, RD&GR)
3. Sr. PPS to Secretary (WR, RD&GR)
4. PPS to JS&FA
5. Director (Tech) – with request to put the orders on web-site of MOWR


(Vijay Srivastava)
Under Secretary (IFD)
Tel. 23719302


Shram Shakti Bhawan, Rafi Marg,
New Delhi, dated 3rd May, 2016

OFFICE MEMORANDUM

Subject: Delegation of powers to Financial Advisors (FAs) of the ministries to grant permission to travel by Airlines other than Air India – streamlining of procedure for MOWR, RD&GR.

1. Department of Expenditure (DoE), Ministry of Finance vide their OM No. F.No.19024/1/2009-E-IV dated 13th July, 2009, 16th September, 2010 and 28th July, 2011, had decided that in all cases of official air travel (both domestic and international) including air travel for the propose of LTC, where the Government of India bears the cost of air passage, the officials concerned shall travel only by Air India.
2. The Dept. of Expenditure had also given mandate to the Ministry of Civil Aviation (MoCA) to grant permission to travel by airlines other than Air India, in case of operational or other reasons or on account of non-availability of Air India flights on any route.
3. Secretary, MoCA vide his DO No.18011/05/2012-AI dated 07th March, 2016 has conveyed that keeping in view the inconvenience faced by the officials in seeking exemption from MoCA, MoCA had taken up the matter with Dept. of Expenditure regarding delegation of powers to the Finance Advisors (FAs) of the Ministries to grant permission to travel by airlines other than Air India.
4. Accordingly, with a view to streamline the proposals for relaxation for consideration of JS&FA for travel by airlines other than Air India to exceptional in the spirit of directions, the following procedure be followed.
 - a. The guidelines of MoCA (Appendix A), would be admissible except to the extent being modified in the following paras.
 - b. General/blanket relaxation of various Sector are notified by MoCA from time to time and sectors where such relaxation has been presently accorded are available at Annexure-II, III & IV of aforesaid guidelines. There is no requirement to seek relaxation for these sectors for official tours.
 - c. Relaxation for travel on LTC by other than Air India would be available only for sectors notified by MoCA from time to time.
 - d. Relaxation for such travel for participation in Trainings (both domestic and abroad) would not be given, and the officers may make arrangements sufficiently in advance.
 - e. In relation to domestic official tours other than trainings, the proposal in prescribed format (Appendix B) signed by the officer concerned (*personal staff in relation to officers in MOWR, RD&GR at the level of JS & above, Members and Chairman, CWC and Chairman, CGWB*) should reach JS&FA at least three working days before the scheduled travel. Outstation officers can make request through fax/email addressed to **rtpa-mowr@gov.in**.
 - f. Except in relation to officers of JS level and above working in MOWR, RD&GR proper; Members and Chairman, CWC; and heads of organisations; all officers seeking such concession would refer the proposal with approval of their controlling officers.

- g. In case of autonomous bodies being funded by MOWR, RD&GR and non-officials; the proposals would be routed through concerned SMD's in MOWR, RD&GR with recommendation of SMD Wing Head.
 - h. In case of tours abroad, such request should be accompanied by Deputation Order issued; the relaxation being requested should be supported by recommendation and certified itinerary from authorised travel agents M/s Balmer Lawrie & Co., Ashok Travels& Tours and IRCTC; and the request signed by the concerned officers themselves, except in relation to officers in the scale of Secretary to Govt. of India.
 - i. No ex-post facto relaxation would be accorded except with the approval of Secretary(WR, RD&GR) who is Chief Accounting Authority in relation to budget grants of MOWR, RD&GR. Further, in relation to ex-post facto proposals being posed vetting comments of concerned Administration Wing, Finance Wing and recommendations of Head of Organisation would be made available to IFD.
 - j. Concession being accorded would be limited only to relaxation from travel by National Carrier i.e. Air India and the travel otherwise should be in conformity with directions of DOPT and DOE as issued from time to time. Admissibility of claims and audit objection/recoveries on this account should therefore, be handled accordingly.
5. This issues with the approval of Secretary, Ministry of Water Resources, River Development & Ganga Rejuvenation.


(Vijay Srivastava)
Under Secretary (IFD)
Tel. 23719302

Encl: As stated.

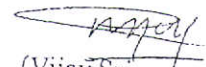
MOWR, RD&GR

1. AS&MD, National Water Mission, C.G.O. Complex, New Delhi-110003
 2. Joint Secretary (Admn), Ministry of Water Resources, Shram Shakti Bhavan, New Delhi
 3. Joint Secretary (PP), Ministry of Water Resources, Shram Shakti Bhavan, New Delhi
 4. Joint Secretary(Pen River), Ministry of Water Resources, Krishi Bhavan, Room No.236A, New Delhi
 5. ADG(Statistics), Ministry of Water Resources, Lok Nayak Bhavan, Room No.6, Khan Market New Delhi-110003.
 6. Commissioner(SP), Ministry of Water Resources, Shram Shakti Bhavan, New Delhi
 7. Commissioner (Ganga), Ministry of Water Resources, Block 11, 8th Floor, C.G.O. Complex, New Delhi-110003
 8. Commissioner(Indus), Ministry of Water Resources, Block 11, 8th Floor, C.G.O. Complex, Lodhi Road, New Delhi-110003
 9. Commissioner(B&B), Ministry of Water Resources, Block 3, 2nd Floor, Near ITBP Building, C.G.O. Complex, New Delhi-110003
 10. Economic Advisor, Ministry of Water Resources, Shastri Bhavan, New Delhi
- Attached/subordinate Offices and Organisations of MOWR, RD&GR
1. Chairman, Central Water Commission, Sewa Bhavan, R.K. Puram, New Delhi.

2. Mission Director, National Mission for Clean Ganga (NMCG), Rear Wing, 3rd Floor, MDSS Building 9, CGO Complex, Lodi Road, New Delhi-110003
3. Chairman, CGWB, Jamnagar House, New Delhi.
4. Director General, National Water Development Agency, Community Centre, Saket, New Delhi-110017.
5. Director, NIH, Jalvigyan Bhawan, Roorkee - 247667 (Uttaranchal).
6. Chairman, Brahmaputra Board, Basistha, Guwahati - 781029 (Assam)
7. Director, CWPRS, P.O. Khadakwasla, Pune - 411024
8. Director, CSMRS, Hauz Khas, New Delhi
9. Chairman, GFCC, Sinchai Bhawan, 3rd Floor, Patna - 800015 (Bihar)
10. Member, Upper Yamuna River Board, Wing No.4, GF, West Block-1, R.K. Puram, New Delhi
11. Chief Engineer, Betwa River Board, Nandanpura, Jhansi - 284003 (UP).
12. Member Secretary, Polavaram Project Authority, Krishna Godavari Bhawan, H.No. 11-4-648, (1st floor), AC Guards, Hyderabad-500 004
13. Controller of Accounts, Ministry of Ministry of Water Resources, River Development & Ganga Rejuvenation, Shastri Bhawan, New Delhi.

Copy along with enclosures also to:

1. PS to Hon'ble Minister(WR, RD&GR)
2. PS to Hon'ble MOS(WR, RD&GR)
3. Sr. PPS to Secretary (WR, RD&GR)
4. PPS to SS (WR, RD&GR)
5. PPS to JS&FA
6. Under Secretary (E-Gov) - with request to put the circular on web-site of MOWR.


(Vijay Srivastava)
Under Secretary (IFD)
Tel. No. 23719302

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GUIDELINES FOR RELAXATION TO TRAVEL BY AIRLINES OTHER THAN AIR INDIA

1. A Permission Cell has been constituted in the Ministry of Civil Aviation to process the requests for seeking relaxation to travel by airlines other than Air India.
 2. The Cell is functioning under the control of Shri B.S. Bhullar, Joint Secretary in the Ministry of Civil Aviation. (Telephone No. 011-246163903). In case of any clarification pertaining to air travel by airlines other than Air India, the following officers may be contacted:

Shri M.P. Rastogi Ministry of Civil Aviation Rajiv Gandhi Bhavan Safdarjung Airport New Delhi – 110 003.	Shri Dinesh Kumar Sharma Ministry of Civil Aviation Rajiv Gandhi Bhavan Safdarjung Airport New Delhi – 110 003.
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- Telephone No : 011-24632950 Extn : 2873
- Address : Ministry of Civil Aviation, Rajiv Gandhi Bhavan, Safdarjung Airport, New Delhi – 110 003.
3. Request for seeking relaxation is required to be submitted in the Proforma (Annexure-I) to be downloaded from the website, duly filled in, scanned and mailed to permissioncell.moca@nic.in.
 4. Request for exemption should be made at least one week in advance from date of travel to allow the Cell sufficient time to take action for convenience of the officers.
 5. Sectors on which General/blanket relaxation has been accorded are available at Annexure-II, III & IV. There is no requirement to seek relaxation for these sectors.
 6. Those seeking relaxation on ground of Non-Availability of Seats (NAS) must enclose NAS Certificate issued by authorized travel agents – M/s BalmerLawrie & Co., Ashok Travels & Tours and IRCTC (to the extent IRCTC is authorized as per DoP&T OM No. 31011/6/2002-Estt.(A) dated 2.12.2009) / a copy of the sector specific snapshot of Air India website i.e. www.airindia.in.

7. The Non-availability of seats certificate to be provided should be as per the journey to be performed e.g. for the journey from Dibrugarh to Delhi, the non-availability of seat certificate should be for Dibrugarh-Kolkata and Kolkata-Delhi route separately and not for Dibrugarh-Delhi route.
8. Those seeking post facto approval on ground of **Non availability of seats certificate** must enclose the documentary evidence as mentioned above and a copy of ticket purchased for the journey by private airline.
9. As per Ministry of Finance, Department of Expenditure OM No. 19024/1/2009-E.IV dated 13th July, 2009 for sectors which are not connected directly by any of the airlines, an employee must travel by Air India upto the nearest hub. Relaxation will be granted for the remaining segment.
10. Relaxation to travel by airlines other than Air India while availing LTC will be granted only in exceptional circumstances. Non availability of AI flight/seats on a particular day/time would not be considered as a valid ground for seeking relaxation.
11. Availability of lower fare is no criteria for seeking relaxation.
12. Those seeking relaxation on the ground of attending meeting at a particular time, must attach meeting notice and approved tour programme.
13. For foreign travel cases, where full or partial grants are received, journey has to be performed on Air India upto the place upto which Air India is available and seek relaxation for the remaining sector. On international routes where Air India has code-share partner, the same must be utilised.
14. For invitees from abroad travelling on Government of India funding, efforts should be made to book them on Air India and Air India code share flights to the extent possible.
15. Cases involving fixed amount of reimbursement like sea passage fare rail-fare etc. for officials non-entitled to travel by air, need not be referred to Ministry of Civil Aviation.
16. Non-receipt of approval by the stipulated date does not entitle one to claim relaxation as a matter of right.

Sl. No.	Sectors
01	Ahmedabad - Pune- Ahmedabad
02	Ahmedabad- Jaipur- Ahmedabad
03	Ahmedabad- Indore- Ahmedabad
04	Bangalore-Coimbatore- Bangalore
05	Bangalore- Vishakhapatnam -Bangalore
06	Chennai-Coimbatore- Chennai
07	Chennai-Tuticorin-Chennai
08	Chandigarh- Srinagar-Chandigarh
09	Guwahati - Dibrugarh- Guwahati
10	Guwahati -Bagdogra- Guwahati
11	Hyderabad-Bhubaneswar- Hyderabad
12	Hyderabad- Bhopal- Hyderabad
13	Hyderabad-Cochin- Hyderabad
14	Hyderabad-Coimbatore- Hyderabad
15	Hyderabad-Nagpur- Hyderabad
16	Hyderabad- Rajamundry- Hyderabad
17	Hyderabad- Raipur- Hyderabad
18	Hubli- Bangalore- Hubli
19	Jaipur-Jammu- Jaipur
20	Jaipur-Hyderabad-Jaipur
21	Kolkata- Raipur- Kolkata
22	Kolkata-Visakhapatnam-Kolkata
23	Lucknow- Patna- Lucknow
24	Lucknow-Kolkata-Lucknow
25	Mumbai- Bhuj- Mumbai
26	Mumbai-Diu- Mumbai
27	Mumbai-Nanded- Mumbai
28	Mumbai-Porbandar- Mumbai
29	Mumbai- Jabalpur- Mumbai
30	Mumbai-Pune- Mumbai
31	Mumbai - Vadodara- Mumbai
32	Nagpur-Kolkata- Nagpur
33	Nagpur-Hyderabad- Nagpur
34	Nagpur-Pune- Nagpur
35	Nagpur-Bangalore- Nagpur
36	Nagpur-Indore- Nagpur
37	Varanasi-Kolkata-Varanasi

Proforma for seeking relaxation to travel by other than Air India

Nature of Visit	Domestic Tour/Tour Abroad				
Particulars of the Officer seeking relaxation	Name				
	Designation				
	Organisation				
	Email				
	Telephone No.				
	Mobile No.				
	Purpose of Visit (as per Deputation order in relation to travel abroad)				
	Duration of Visit (as per Deputation order in relation to travel abroad)				
	Class of travel and Air Fare involved				
	Air Fare of Air India for the date of journey/sector of travel if Air India or partner airlines is operating in the sector				
Complete sector for which travel is intended Including the sector(s) for which relaxation is required <i>Sector(s) for which relaxation is required may be indicated by (#) mark.</i>	Sector*	Date	From	To	Flight No. Dep. Arr.
	Sector 1				
	Sector 2				
Reasons for relaxation being requested and why the travel cannot be rescheduled (urgency should be clearly brought out and cryptic language like urgent meeting etc. should be avoided. Please attach Non -Availability of Seat Certificate in case relaxation is required due to non-availability of seat(s) in the Air India flight(s)					

It is certified that the aforesaid journey is by the shortest possible route/permissible class and otherwise meets the requirements of DOPT/DOE instructions.

Name & Signature of Officer/authorised signatory*

Recommended/Not Recommended

Name & Signature of the Controlling Officer*

Enclosures*

*As per directions issued vide IFD circular No.2/2016.

S.No.	Sectors
1	Agartala-Guwahati-Agartala
2	Amritsar-Srinagar-Amritsar
3	Bhopal-Raipur-Bhopal
4	Bangalore-Tuticorin-Bangalore
5	Bangalore-Raipur-Bangalore
6	Bangalore-Pondicherry-Bangalore
7	Bangalore-Belgaum-Bangalore
8	Chennai-Kozhikode-Chennai
9	Chennai-Rajamundry-Chennai
10	Chennai-Tiruchirapali-Chennai
11	Chennai-Vishakhapatnam-Chennai
12	Delhi-Gorakhpur-Delhi
13	Guwahati-Aizawl-Guwahati
14	Hyderabad-Indore-Hyderabad
15	Hyderabad-Pondicherry-Hyderabad
16	Indore-Nagpur-Indore
17	Indore-Bangalore-Indore
18	Jorhat-Guwahati-Jorhat
19	Jorhat-Kolkata-Jorhat
20	Mumbai-Hubli-Mumbai
21	Mumbai-Surat-Mumbai
22	Mumbai-Belgaum-Mumbai
23	Mumbai-Bhavnagar-Mumbai
24	Patna-Ranchi-Patna
25	Varanasi-Kolkata-Varanasi
26	Varanasi-Lucknow-Varanasi

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Annexure -IV

S.No.	Sectors
1	Bhopal-Jabalpur-Bhopal
2	Bhubaneswar-Kolkata-Bhubaneswar
3	Bhubaneswar-Visakhapatnam-Bhubaneswar
4	Calicut-Bangalore-Calicut
5	Chennai-Belgaum-Chennai
6	Chennai-Bhubaneswar-Chennai
7	Chennai-Pune-Chennai
8	Guwahati-Jaipur-Guwahati
9	Guwahati-Silchar-Guwahati
10	Kolkata-Patna-Kolkata
11	Kolkata-Ranchi-Kolkata
12	Pune-Indore-Pune
13	Pune-Kochi-Pune
14	Mumbai-Hubli-Mumbai
15	Visakhapatnam-Vijayawada-Visakhapatnam

S.No.14 (B)

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22/03

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A-43012/01/2017-Estt-XII- 167(E)
Government of India
Ministry of Water Resources, RD & GR
Central Water Commission
E-XII Section

8th Floor, Sewa Bhawan,
R.K.Puram, New Delhi-110066
Dated 24 March, 2017

OFFICE MEMORANDUM

Subject: - Office days and timing/ working hours for staff of CWC including work charged staff posted in offices-reg.

The two office memoranda no. 3/1/2015-O&M/727 dated 23.06.2015 and no. 6/31/Tech. Misc/2015-RMCD/4649 dated 31.12.2015 issued by this Commission on the subject cited above are hereby re-circulated for information and strict compliance by all concerned in respect of all categories of staff including the Work Charged Staff.

Encl.- As above.

EN अनु./Sec./प्रि./Dy.

ड. स./Dy. No. 265

दिनांक/Date 24/3/17

To:-

1. All Chief Engineers in the field Offices of CWC
2. All Chief Engineers at CWC(Hqrs)
3. Director(E-1)/ Director(PCP)/ Director (Mon & App)/ Director (RMCD) , CWC(Hqrs)
4. All SEs (Coord) in the field offices of CWC
5. All EEs, CWC
6. DD(SMD) with a request to upload this OM on CWC website

Copy for information to:-

1. PPS to Chairman, CWC
2. PPS/Sr. PPS to Member(RM)/Member(WP&P)/Member(D&R)
3. PS to CE(HRM), CWC(Hqrs)
4. PS to Secretary(CWC)
5. Secretary General, Work Charged Employees Association, CWC.

(Mahesh Yadav)

Under Secretary

Tel- 011-29583344

For Circulation

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No. 6/31/ Tech- Misc/2015-RMCD/ 4649
Government of India
Central Water Commission
River Management Co-ordination Directorate

210 (South), Sewa Bhawan
R.K.Puram, New Delhi-110606

Dated: 31st Dec, 2015

OFFICE MEMEMORANDUM

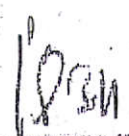
Subj: Office days and timing/working hours for work charged staff posted in offices – reg.

The office timings to be observed by Division/ Sub-Division offices of CWC have been regulated vide CWC OM No 3/1/2015-O&M/727 dated 23.06.2015 as per details below.

Sl No	Working Days	Office Timing
1.	Six days in a week (Sunday weekly off and second Saturday monthly off)	09.30AM to 5.00 PM (with half an hour lunch break from 1.00 PM to 1.30 PM)

2. In addition to above, office timing of CWC offices with five days working are being regulated as per chapter -3 "Attendance and Punctuality" of *Manual on Establishment and Administration for Central Government Offices-2014*.

3. In consideration to above and suppression of earlier correspondences on the subject, it has now been decided with the approval of competent authority those working days and duty hours of work-charged staff in all offices of CWC shall be regulated as per office timings/working hours of the office in which they are posted.


6/12/15
(D.P. Mathuria)
Director (RMC)

Copy to:

1. PPS to Chairman, CWC, New Delhi.
2. PPS to Member (RM/WP&P/D&R), CWC, New Delhi.
3. Chief Engineer (HRM), CWC, New Delhi.
4. All regional Chief Engineer(s), CWC with the request to ensure compliance of OM.
5. Secretary, CWC, New Delhi.
6. All Superintending Engineer's, Dir (Mon/ M&A/ Punasa) under regional offices, Dir (Estt-XII/ TD/ PCP) at CWC HQs.
7. Dir (SMD), CWC with a request to upload the OM on CWC website.
8. All EE's, CWC.
9. Deputy Director (WPC), CWC, New Delhi.
10. Guard file.

(81)

File No. 3/1/2015-O&M/727
Government of India
Central Water Commission
O&M Section

Room No. 326(S), Sewa Bhawan,
R.K. Puram, New Delhi-110066.
Dated the 23rd June 2015

OFFICE MEMORANDUM

It is to inform that following office timings shall be observed by all Division and Sub-division offices of CWC. The modified office timing comes in force with effect from 01.07.2015.

Sl. No.	Working Days	Office Timings
1.	Six days in a week (Sunday weekly off, and Second Saturday monthly off)	09.30 AM to 05.00 PM (with half an hour lunch Break from 01.00 PM to 01.30 PM)

Monitoring of arrival and departure of officials would be strictly through AADHAR linked BBAMS. As for observance of punctuality in Govt. offices, DOPT O.M. No. 11013/9/2014-Estt.A-III dated 22nd June 2015 may be referred to.

This issues with the approval of Chairman, CWC.

(Signature)
23.06.2015
(D.R. Meena)
Under Secretary
Tel.: 26711031

My Circulate

Copy to:

1. PPS to Chairman, CWC
 2. P.S. to Member (D&R),/ Member (WP&P) / Member(RM), CWC
 3. All Field Chief Engineers with request to ensure compliance of the O.M.
 4. P.S. to Chief Engineer(HRM), CWC
 5. P.S. to Secretary, CWC
 6. All Superintending Engineer(C), CWC/ Director(RMCD), CWC(HQ)
 7. All Executive Engineers, CWC (Deputy Director, MRC, CWC(HQ))
- 24/6/15*

No. 1/3/2008-E.II(B)
Government of India
Ministry of Finance
Department of Expenditure

New Delhi, dated the 7th April, 2017.

OFFICE MEMORANDUM

Subject:- **Rate of Dearness Allowance applicable w.e.f.1.7.2016 and w.e.f.1.1.2017 to employees of Central Government and Central Autonomous Bodies continuing to draw their pay in the pre-revised pay scales as per 5th Central Pay Commission**

The undersigned is directed to refer to this Department's O.M.of even No. dated 22nd April, 2016 revising the rates of Dearness Allowance w.e.f.01.01.2016 in respect of employees of the Central Government and Central Autonomous Bodies continuing to draw their pay in the pre-revised pay scales **as per 5th Central Pay Commission**.

2. The rate of DA admissible to above categories of employees of the Central Government and Central Autonomous Bodies shall be enhanced from the existing rate of 245% to the revised rates as under:-

Date from which payable	Rate of Dearness Allowance admissible per month
1.7.2016	256% of basic pay
1.1.2017	264% of basic pay

3. The provisions contained in paras 3, 4 and 5 of this Ministry's O.M. No. 1(13)/97-E.II(B) dated 3rd October, 1997 shall continue to be applicable while regulating Dearness Allowance under these orders.

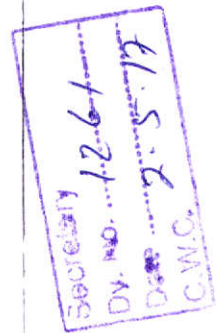
4. The contents of this Office Memorandum may also be brought to the notice of all organisations under the administrative control of the Ministries/Departments which have adopted the Central Government scales of pay.

Deputy Secretary to the Govt. of India

To

All Ministries/Departments of the Government of India (as per standard distribution list).

Copy to: C&AG, UPSC, etc.



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Secy drc*

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02/05/2017*

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*EN Secy. / Sec. / Dy. No. 1043
Date 4/5/17*

(Nirmala Dev)

PS

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4/5/17

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3/5/17

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सं.1(3)/2008-ई.II(बी)

भारत सरकार

वित्त मंत्रालय

व्यय विभाग

नई दिल्ली, 07 अप्रैल, 2017

कार्यालय ज्ञापन

विषय:-छठे केन्द्रीय वेतन आयोग के अनुसार संशोधन-पूर्व वेतनमान/ग्रेड वेतन में अपना वेतन आहरित कर रहे केन्द्र सरकार और केन्द्रीय स्वायत्त निकायों के कर्मचारियों के लिए महंगाई भत्ते की 01.01.2017 से लागू दर।

अधोहस्ताक्षरी को इस विभाग के 9 नवम्बर, 2016 के समसंख्यक कार्यालय ज्ञापन का संदर्भ लेने का निदेश हुआ है जिसके माध्यम से केन्द्र सरकार और केन्द्रीय स्वायत्त निकायों के कर्मचारियों, जो छठे केन्द्रीय वेतन आयोग के अनुसार संशोधन-पूर्व वेतनमानों में अपना वेतन आहरित करते आ रहे हैं, के संबंध में महंगाई भत्ते की दरों में संशोधन 01.07.2016 से किया गया था।

2. केन्द्र सरकार और केन्द्रीय स्वायत्त निकायों के उपर्युक्त वर्गों के कर्मचारियों के लिए स्वीकार्य महंगाई भत्ते की दर 01.01.2017 से मौजूदा 132% से बढ़ाकर 136% कर दी जाएगी।

3. इन आदेशों के तहत महंगाई भत्ते को विनियमित करते समय, इस मंत्रालय के 29 अगस्त, 2008 के का.ज्ञा.सं. 1(3)/2008-ई.II(बी) के पैरा 3,4 और 5 में उल्लिखित प्रावधान लागू रहेंगे।

4. इस कार्यालय ज्ञापन की विषय-वस्तु को मंत्रालयों/विभागों के प्रशासनिक नियंत्रणाधीन उन सभी संगठनों के ध्यान में भी लाया जाए जिन्होंने केन्द्र सरकार के वेतनमानों को अंगीकार किया है।

निर्मला देव
07/04/2017
(निर्मला देव)

सेवा में

उप सचिव, भारत सरकार

भारत सरकार के सभी मंत्रालय/विभाग आदि (मानक वितरण सूची के अनुसार)।

प्रतिलिपि अग्रेषित: नियंत्रक एवं महालेखापरीक्षक, संघ लोक सेवा आयोग आदि।

सं.1(3)/2008-ई.II(बी)

भारत सरकार

वित्त मंत्रालय

व्यय विभाग

नई दिल्ली, 07 अप्रैल, 2017

कार्यालय ज्ञापन

विषय:-पांचवें केन्द्रीय वेतन आयोग के अनुसार संशोधन-पूर्व वेतनमान में वेतन आहरित कर रहे केन्द्र सरकार और केन्द्रीय स्वायत्त निकायों के कर्मचारियों के लिए 01.07.2016 और 01.01.2017 से लागू महंगाई भत्ते की दरें।

अधोहस्ताक्षरी को इस विभाग के 22 अप्रैल, 2016 के समसंख्यक कार्यालय ज्ञापन का संदर्भ लेने का निदेश हुआ है जिसके माध्यम से केन्द्र सरकार और केन्द्रीय स्वायत्त निकायों के कर्मचारियों, जो पांचवें केन्द्रीय वेतन आयोग के अनुसार संशोधन-पूर्व वेतनमानों में अपना वेतन आहरित करते आ रहे हैं, के संबंध में महंगाई भत्ते की दरों में संशोधन 01.01.2016 से किया गया था।

2. केन्द्र सरकार और केन्द्रीय स्वायत्त निकायों के उपर्युक्त वर्गों के कर्मचारियों के लिए स्वीकार्य महंगाई भत्ते की दर मौजूदा 245% की दर से बढ़ा कर निम्नानुसार संशोधित कर दी जाएगी:-

तारीख जिससे देय है	महंगाई भत्ते की प्रतिमाह स्वीकार्य दर
1.7.2016	मूल वेतन का 256 %
1.1.2017	मूल वेतन का 264 %

3. इन आदेशों के तहत महंगाई भत्ते को विनियमित करते समय इस मंत्रालय के 3 अक्टूबर, 1997 के का.ज्ञा.सं. 1(13)/97-ई.II(बी) के पैरा 3,4 और 5 में उल्लिखित प्रावधान लागू रहेंगे।

4. इस कार्यालय ज्ञापन की विषय-वस्तु को मंत्रालयों/विभागों के प्रशासनिक नियंत्रणाधीन उन सभी संगठनों के ध्यान में भी लाया जाए जिन्होंने केन्द्र सरकार के वेतनमानों को अंगीकार किया है।

निर्मला देव
07/04/2017
(निर्मला देव)

सेवा में

उप सचिव, भारत सरकार

भारत सरकार के सभी मंत्रालय/विभाग आदि (मानक वितरण सूची के अनुसार)।

प्रतिलिपि अग्रेषित: नियंत्रक एवं महालेखापरीक्षक, संघ लोक सेवा आयोग आदि।

17/4/17
5/4/17

17/4/17
H.S.L.

No. 1/3/2008-E.II(B)
Government of India
Ministry of Finance
Department of Expenditure

New Delhi, dated the 7th April, 2017.

OFFICE MEMORANDUM

Subject:- **Rate of Dearness Allowance applicable w.e.f.1.1.2017 to employees of Central Government and Central Autonomous Bodies continuing to draw their pay in the pre-revised pay scale/grade pay as per 6th Central Pay Commission**

The undersigned is directed to refer to this Department's O.M.of even No. dated 9th November, 2016 revising the rates of Dearness Allowance w.e.f.01.07.2016 in respect of employees of Central Government and Central Autonomous Bodies continuing to draw their pay in the pre-revised pay scale/grade pay as per 6th Central Pay Commission.

2. The rate of DA admissible to above categories of employees of Central Government and Central Autonomous Bodies shall be enhanced from the existing rate of **132% to 136% w.e.f.1.1.2017.**

3. The provisions contained in paras 3,4 and 5 of this Ministry's O.M.No. 1(3)/2008-E.II(B) dated 29th August, 2008 shall continue to be applicable while regulating Dearness Allowance under these orders.

4. The contents of this Office Memorandum may also be brought to the notice of all organisations under the administrative control of the Ministries/Departments which have adopted the Central Government scales of pay.



07/04/2017
(Nirmala Dev)

Deputy Secretary to the Govt. of India

To

All Ministries/Departments of the Government of India (as per standard distribution list).

Copy to: C&AG, UPSC, etc.


18/4
R.S.L.

(ar)

F.No. F.12011/12/2017-Coord
Government of India
Ministry of Water Resources, River Development
& Ganga Rejuvenation

Shram Shakti Bhavan, Rafi Marg,
New Delhi, dated : .04.2017

To,

1. All Heads of Organizations under MoWR, RD & GR.
2. PAO, MoWR, RD & GR in respect of Ministry (Proper).

Subject: Rate of Dearness Allowance applicable w.e.f. 01.01.2017 to employees of Central Government and Central Autonomous Bodies continuing to draw their pay in the pre-revised pay scale/grade pay as per 6th Central Pay Commission.

The undersigned is directed to forward herewith a copy of O.M. No. 1/3/2008-E-II (B) dated 07th April, 2017 received from Ministry of Finance, Department of Expenditure on the subject mention above for information and necessary action in this matter.

Your faithfully,


(Shyam Kumar)

Section Officer (Coord.)
Tel. 23766160

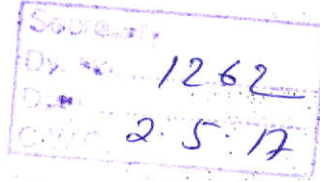


1. No. 16 (R)

✓ FAX I (as)

F.No. F.12011/12/2017-Coord
Government of India

Ministry of Water Resources, River Development
& Ganga Rejuvenation



Shram Shakti Bhavan, Rafi Marg,
New Delhi, dated : 04.2017

25 APR 2017

1. All Heads of Organizations under MoWR, RD & GR.
2. PAO, MoWR, RD & GR. in respect of Ministry (Proper).

Subject: Rate of Dearness Allowance applicable w.e.f. 01.01.2017 to employees of Central Government and Central Autonomous Bodies continuing to draw their pay in the pre-revised pay scale/grade pay as per 6th Central Pay Commission.

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Your faithfully,

(Shyam Kumar)

Section Officer (Coord.)
Tel. 23766160



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2/5/17

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4/5/17
दिनांक / Date
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SK.AK
4/5/17

No. 1/3/2008-E.II(B)
Government of India
Ministry of Finance
Department of Expenditure

New Delhi, dated the 7th April, 2017.

OFFICE MEMORANDUM

Subject:- **Rate of Dearness Allowance applicable w.e.f.1.1.2017 to employees of Central Government and Central Autonomous Bodies continuing to draw their pay in the pre-revised pay scale/grade pay as per 6th Central Pay Commission**

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3. The provisions contained in paras 3,4 and 5 of this Ministry's O.M.No. 1(3)/2008-E.II(B) dated 29th August, 2008 shall continue to be applicable while regulating Dearness Allowance under these orders.

4. The contents of this Office Memorandum may also be brought to the notice of all organisations under the administrative control of the Ministries/Departments which have adopted the Central Government scales of pay.



07/04/2017
(Nirmala Dev)

Deputy Secretary to the Govt. of India

To

All Ministries/Departments of the Government of India (as per standard distribution list).

Copy to: C&AG, UPSC, etc.


18/4
P. S. L.

No. 1/3/2008-E.II(B)
Government of India
Ministry of Finance
Department of Expenditure

New Delhi, dated the 7th April, 2017.**OFFICE MEMORANDUM**

Subject: Rate of Dearness Allowance applicable w.e.f.1.7.2016 and w.e.f.1.1.2017 to employees of Central Government and Central Autonomous Bodies continuing to draw their pay in the pre-revised pay scales as per 5th Central Pay Commission

The undersigned is directed to refer to this Department's O.M. of even No. dated 22nd April, 2016 revising the rates of Dearness Allowance w.e.f.01.01.2016 in respect of employees of the Central Government and Central Autonomous Bodies continuing to draw their pay in the pre-revised pay scales as per 5th Central Pay Commission.

2. The rate of DA admissible to above categories of employees of the Central Government and Central Autonomous Bodies shall be enhanced from the existing rate of 245% to the revised rates as under:-

Date from which payable	Rate of Dearness Allowance admissible per month
1.7.2016	256% of basic pay
1.1.2017	264% of basic pay

3. The provisions contained in paras 3, 4 and 5 of this Ministry's O.M. No. 1(13)/97-E.II(B) dated 3rd October, 1997 shall continue to be applicable while regulating Dearness Allowance under these orders.

4. The contents of this Office Memorandum may also be brought to the notice of all organisations under the administrative control of the Ministries/Departments which have adopted the Central Government scales of pay.


07/04/2017
(Nirmala Dev)

Deputy Secretary to the Govt. of India

To

All Ministries/Departments of the Government of India (as per standard distribution list).

Copy to: C&AG, UPSC, etc.